



The Village Administration Committee met on Monday, August 14 at 4:00 p.m. in the Village Board room, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/President Terrance Kucera
Trustee Greg Peer
Trustee Hank Java

Others: Clerk/Treasurer Sheila Meyer
DPW John Erickson
Chief Mitch Olson
Ben & Nicki Peterson, Damon Johnson & Knute Norenberg, Grantsburg
Watercross
Greg Marsten, Burnett County Sentinel
Brea Grace, SEH Engineering via Zoom

President Kucera called the Administration Committee Meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

Memory Lake- Memory Lake update – Nicki Peterson & Kim Hallberg, S E H proposal for updating Aquatic Plant Management Plan and Grant Application

The committee discussed with Watercross members and Brea Grace with SEH a timeline for an update to the lake management plan, the grant application process as well as costs. The aquatic plan would need to be updated prior to the pre-application for dredging could be submitted which is due September 15th. Brea Grace with SEH said more information is needed from the DNR regarding their requirements for updating the current lake management plan. It was also discussed that dredging costs are not grant eligible. The update to the plan would be good for 5-10 years and would cost \$4500 for SEH to manage the grant application process and about \$20,000 for the updated plan. Grant funds would be awarded in March so that may not allow enough time ahead of the weed cutting needs for Watercross. The committee discussed if it would be advantageous to begin the project now rather than waiting for a grant, depending on final costs. The Watercross group indicated they would discuss at their next meeting how much they would be able to contribute to the project costs. The committee asked Brea with SEH to get more information from the DNR on their requirements and get a better cost estimate for a meeting to be held on August 28th. The Watercross group would like to continue monthly meetings with the Administration Committee through this project. Damon with Watercross provided an estimated cost of dredging.

Motion by Trustee Peer second by Trustee Java to table the lake management plan discussion for a meeting to be held on August 28th. Motion carried.

The Watercross group left the meeting and the Zoom call with Brea Grace ended at 4:44pm.

Sewer Rate increase examples

Clerk/Treasurer Meyer provided a review of the audit and sewer fund status. It had been discussed that a sewer rate increase would be necessary and planned to be done at the time of the upcoming Wastewater

Treatment Plant project, but it is needed sooner. A handout was provided detailing a few options for splitting the increase between the fixed fee and the usage fee. The committee discussed all three options and also discussed the need to plan for another increase at the time of the Wastewater Treatment Plant project.

Motion by Trustee Peer second by Trustee Java to recommend the Village Board approve a 6% sewer rate increase to both the fixed rate and the usage rate to take effect October 1, 2023. Motion carried.

Grantsburg School District request for No Parking signs on west side of Johnson St

Trustee Java was asked by the school district to ask the Village to make the west side of Johnson St no parking. He indicated there is heavy traffic on that street during sporting events and the parked cars make it difficult to see kids walking out between the cars. New parking is being added to both the elementary and middle school to help provide more parking options. The school would pay for all necessary signs indicating the no parking space.

Motion by President Kucera second by Trustee Peer to recommend the Village Board approve the Grantsburg School District make the west side of Johnson Street no parking. Trustee Java abstained. Motion carried.

Motion by Trustee Peer second by Trustee Java to convene into closed session.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to conduct the one-year performance evaluation of the Police Chief pursuant to Wis. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). 7. Any motions needed from closed session.

Motion by Trustee Java second by Trustee Peer to reconvene into open session.

Motion by Trustee Java second by Trustee Peer to recommend the Village Board provide Police Chief Olson a merit increase for the discussed rate at the completion of his one-year probationary period. Motion carried.

Motion by Trustee Peer second by President Kucera to recommend the Village Board allow Police Chief Olson to take his squad truck home every other week. Motion carried.

Motion by Trustee Java second by Trustee Peer to convene into closed session. Motion carried.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss a legal case involving the Village of Grantsburg pursuant to Wis. Stats. 19.85 (1) (a) “Deliberating concerning a case which was the subject of any judicial or quasi judicial trial.”

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).

Motion by Trustee Peer second by Trustee Java to reconvene into open session.

No motions were made from closed session.

President Kucera adjourned the meeting at 5:24 p.m.

Allison Longhenry
Deputy Clerk/Treasurer