



Village of Grantsburg

Village Board of Trustees Meeting

Monday, March 11, 2024

The Board of Trustees for the Village of Grantsburg met on Monday, March 11, 2024, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Leo Janke, Trustee Maurice DJ Henderson, Trustee John McNally.

Absent: Trustee Diane Barton, Trustee Hank Java,

Others: Police Chief Mitch Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Jeremial Wendt & Bridget Anderson-SEH, Scott DeRocker-Brask, Fossum, Janke American Legion Post 185, Deb Mlinar-Burnett County Tourism, Dan & Dawn Kegley & Beth Hedstrom-REM Inspecting, Parveen Singh-SP Stores, Pam Peterson, Brent Blomberg, various others.

Call to Order. President Kucera called the Village Board meeting to order at 6:10 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

6:10 p.m. Scott DeRocker. DeRocker explained the American Legion is sponsoring a Spring Patriot UTV/ATV Run on April 6, 2024. DeRocker requested permission to use the Village public parking lot on W. Olson Drive between the Post Office and the Launderette. Depending on the number of participants, the section of W. Olson Drive from N. Oak Street to N. Pine Street may have to be closed to through traffic. Proceeds from the run will be divided between High School student scholarships and the American Legion. **Motion by Trustee Janke, second by Trustee Henderson to approve use of the public parking lot on W. Olson Drive and possible closure of W. Olson Drive from N. Oak Street to N. Pine Street for the American Legion Spring Patriot UTV/ATV Run on April 6, 2024. Motion passed unanimously.**

6:15 p.m. Deb Mlinar. Mlinar asked if anyone had questions regarding the Governor's Fishing Opener and the sponsorship request. Mlinar explained Governor Evers would be fishing on Yellow Lake and the sponsorship money would be used for various event items. Tours will be scheduled at Burnett Dairy and through Crex Meadows. **Motion by Trustee Janke, second by Trustee McNally to donate \$100 to the Governor's Fishing Opener event. Motion passed unanimously.**

Public Comments. A member of the audience asked Chief Olson about the smoke shop regulations and how they are enforced. Chief Olson indicated they are regulated and inspected by the State.

Committee Report. 3) REM Inspecting – 2023 building permit report. Dan Kegley, REM Inspecting reported on changes made in the last year to REM with the addition of office staff and

inspectors. Beth Hedstrom showed the Board a listing of 7 building permits and projects inspected by REM in the Village in 2023.

6:30 p.m. Jeremiah Wendt & Bridget Anderson-SEH 1) WWTP additional items. Wendt explained the items added to the original Wastewater Treatment Plant (WWTP) project including moving the existing main lift station at the campground to an area outside of the floodplain and extending water main to the WWTP so showers and eye wash stations can be installed as required when chemicals are in use and to assist with sampling. Trustee McNally asked about drilling a well in place of extending the water main. Wendt explained the well would have to be 1200 feet away from the WWTP because of the former landfill which is nearly to the water main that will be installed on the parcel being developed by PLM Developments, LLC. Wendt further explained the current lift station is 6 to 7 feet below the floodplain and any changes to this lift station require it be out of the floodplain. The new location will still be in the campground along W. Olson Drive. This will allow a screen filter and submersible pumps to be installed. The pumps would have a 10 to 15-year life. There will also be a generator at the new lift station. Any backups would occur at a manhole first with a slim chance of reaching the Wood River. The funding for this project will hopefully be both WI DNR Clean Water Fund (CWF) with 60% principal forgiveness (\$2,100,000) and a low interest loan and WI Economic Development Corporation (WECD) Community Development Block Grant (CDBG) with a 2 to 1 match up to \$1,000,000. This would leave the Village portion of \$1,100,000 which could be funded by the WI DNR CWF low interest loan.

2) Amended engineering contract. Trustee McNally asked if plans and specs must be completed when applying for funding. Wendt replied for the WECD CDBG grant scoring, biddable plans and specs are required to receive a high enough score to be approved for funding. Wendt explained the additional engineering costs added to the original contract of \$262,000 as \$54,700 for lift station design, \$24,100 for watermain design and \$8,000 for the CDBG application for a total of \$348,800. **Motion by President Kucera, second by Trustee Janke to approve the amended SEH, Inc. engineering contract adding \$86,800 to the originally approved engineering contract of \$262,000 bringing the total to \$348,800 for the Wastewater Treatment Plant project. Motion passed unanimously.**

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter and Grantsburg Golf Course financial reports for January 2024.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2024 meetings: February 12th Administration Committee; February 12th Village Board; February 26th Special Village Board. None were proposed. **Minutes were accepted as presented.**

STAFF REPORTS

Public Works 1) DPW Erickson presented his report informing the Trustees of items the Village crew has been working on since the February meeting including installing 3 of 4 LED lights in the streetlights on S. Pine Street and fixing another water main break on State Rd 70 between the stop lights and S. Robert Street. DPW Erickson informed the Board the John Deere gator

has been received and Kurt Tyberg has completed his wastewater certification.

2) Payloader wheels. President Kucera informed the Board of the Administration Committee's recommendation to allow DPW Erickson to purchase payloader wheels. DPW Erickson explained these winter wheels were budgeted at \$17,103. The actual cost will be around \$15,350. The crew will be able to interchange the summer and winter payloader wheels as needed. **Motion by Trustee Janke, second by Trustee Peer to approve the purchase of payloader wheels for up to \$16,000. Motion passed unanimously.**

Police Chief Olson reported 72 calls for service in February and informed the Trustees Police Officer Andrew Tyler would be graduating from recruit school on May 22, 2024. He will then go through training with Chief Olson and should be ready to be on his own by August 2024. The new squad may be ready before the end of March.

Clerk/Treasurer C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$89,202.95 after all vouchers are paid, and a Treasury account balance of \$633,763.10. C/T Meyer reminded everyone to vote on April 2nd at the Spring Election & Presidential Preference Primary.

Library 1) Director Yoerg presented the monthly Library report showing February activities and upcoming March programs. Yoerg passed out information about the April 20th Library Gala.

COMMITTEE REPORTS (continued)

Administration Committee 1) Memory Lake Aquatic Plant Management Plan grant. President Kucera reported on the Administration Committee's recommendation to accept the \$10,000 Surface Water Lake Planning grant approved by WI DNR. The grant will be applied to the cost of creating an Aquatic Plant Management plan for Memory Lake as required by WI DNR. **Motion by Trustee Peer, second by Trustee Henderson to accept the grant and sign the Surface Water Lake Planning grant agreement with WI DNR in the amount of \$10,000. Motion passed unanimously.**

2) Alley closure request. President Kucera reported on the Administration Committee's approval of a request received from Mike Janke to close the alley south of the Madison Avenue businesses for the annual outdoor Squirrels Unlimited Banquet as in past years. The banquet will be held on June 15th so the alley will be closed from 3 p.m. on June 14th to 11 a.m. on June 16th to allow for set up and take down.

License. The Board discussed the application received from MN Stores, LLC., new owners of 108 W. State Road 70. Parveen Singh was present representing both the existing owners, SP Stores and the new owners, MN Stores as he will still be involved once the sale takes place. President Kucera asked if the smoke shop ordinance applied. C/T Meyer said no, the cigarette, tobacco, and electronic vaping devices are all located behind the counter and do not take up enough area to be considered a smoke shop. The WI Department of Revenue has revised the Cigarette and Tobacco Retail license application, and every establishment will be completing the new form for renewals effective July 1, 2024. President Kucera asked Police Chief Olson if he had any concerns with the business at 108 W. State Road 70. Chief Olson expressed

concerns about sales to minors. Parveen stated they are currently checking ID's but have had some items stolen lately. Trustee Henderson voiced his thoughts on the Village reviewing their ordinances regarding liquor, beer, tobacco products and vaping device locations in convenience stores and requiring working cameras in each store located in the Village to minimize underage accessibility. **Motion by President Kucera, second by Trustee Peer to approve the "Class A" liquor and Class "A" beer license application, and to grant the Cigarette, Tobacco, and Electronic Vaping Device license to MN Stores, LLC dba Snak Atak #12, 108 W. State Road 70 with Davinder Singh as Agent for both licenses to expire on June 30, 2024.**

Bills Motion by Trustee Janke, second by Trustee Henderson to approve payment of the bills as presented:

Checks #35618-35663	\$530,501.60
Payroll vouchers #V8759-V8795	\$35,428.83
ACH/EFTPS payments	\$81,953.22
Total	<u>\$647,883.65</u>

Motion passed unanimously.

Trustee reports, concerns, etc. Trustee Peer presented a letter from Grantsburg Rotary offering a free six-month membership to any former Rotary members. President Kucera asked if any of the Trustees would be interested in attending Rotary meetings. No one volunteered.

President Kucera informed the Trustees that a listening session will be held on Thursday, March 14th at 10 a.m. to hear concerns being expressed by neighbors in the area of N. Pine Street and Harrison Avenue. This will not be an official board or committee meeting.

Adjournment The meeting was adjourned at 7:33 p.m.

Sheila Meyer
Clerk/Treasurer