



# Village of Grantsburg

## Village Board of Trustees Meeting

### Monday, June 12, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, June 12, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee Maurice DJ Henderson, Trustee John McNally.

Others: Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Brandon Willger-Two Rivers Accounting, Rod Kleiss, Brent Blomberg

**Call to Order** President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

**Public Comments** Rod Kleiss, 313 N. Russell Street appeared and read a letter to the editor from a previous Burnett County Sentinel edition from Jack Holtman encouraging the Village Board to move forward with the Airport runway reconstruction project and stop the lawsuit he (Kleiss) has filed against the Village.

**Correspondence** Included in the Board packets for their review: Burnett County Administration newsletter and Golf financial reports for April, May & YTD.

**Minutes** President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: May 8<sup>th</sup> Administration Committee; May 8<sup>th</sup> Village Board; May 15<sup>th</sup> Leisure & Rec Committee and May 25<sup>th</sup> Board of Review. No changes, corrections or additions were proposed. **Minutes were accepted as presented.**

### **BOARD, STAFF and COMMITTEE REPORTS**

**Public Works** DPW Erickson presented his report updating the Trustees on projects since the last meeting.

**Appearances:** 6:15 p.m. Brandon Willger, CPA, Two Rivers Accounting, LLC, presented the 2022 Audit. Willger noted the Village was given the highest opinion possible indicating Generally Accepted Accounting Principles (GAAP) are being followed when accounting for and reporting financial transactions. Willger went through the financial statements pointing out the General Fund unassigned cash balance is essentially at zero. The Village may want to build up its' reserve balance in case of an emergency. 20% to 25% of expenditures is a typical recommendation for a reserve cash balance. The Village is only at 25% of their debt capacity limit for general obligation borrowing. The three enterprise funds; Water, Stormwater and Sewer were reviewed. The Sewer Utility Fund has had an operating loss for the last several years and

rates should be looked at and probably increased.

### **BOARD, STAFF and COMMITTEE REPORTS (cont.)**

**Police** Chief Olson's police report and year-to-date graph were included in the packets.

**Clerk/Treasurer** C/T Meyer presented a list of licenses and permits issued since the last meeting, the cash report showing a checking account balance of \$72,800.08 after all vouchers are paid, a Treasury account balance of \$315,109.72, and a year-to-date budget to expected report. C/T Meyer reported revenues are over expected by \$21,687 and expenditures are under expected by \$66,299.

**Library** Director Yoerg presented the monthly Library report showing May activities and upcoming June programs. Yoerg indicated she and the Webster Library Director would be attending the Town's Association meeting in July and may check on sending a letter explaining Library funding with the tax bills in December.

**Fire Association** No report

**6:45 p.m. Public Hearing-Bonse CUP application** President Kucera called the Public Hearing to order at 6:45 p.m. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the Conditional Use Permit (CUP) application for a kennel license at 978 S. Russell Street submitted by Russell Bonse, owner, and Jeremiah and Josi Bonse, applicants. Jeremiah Bonse said he is looking to get a kennel license so he can have more than 3 dogs. President Kucera asked for anyone wishing to speak against the CUP application. C/T Meyer read a letter addressed to Plan Commission members from a resident on Skog Road near the Bonse's property. President Kucera closed the Public Hearing at 6:50 p.m. President Kucera informed the Trustees that Plan Commission recommends postponing approval until all of the rabies vaccinations are up to date in July and fencing around the kennel area is installed. President Kucera asked each Trustee for comments or questions. Several concerns were voiced including barking dogs, layout of the kennel, lack of current vaccinations, amount of space per dog. **Motion by Trustee Barton, second by Janke to follow the Plan Commission's recommendation and postpone a decision until vaccinations are current and fencing is installed. Motion passed unanimously.**

### **Committee Reports**

**Administration Committee recommendations** 1) Memory Lake update. President Kucera gave a brief summary of the meeting which included members of the Watercross Committee voicing their concerns with Memory Lake and the weeds and silt buildup making it unsafe for Watercross racers. The Administration Committee will continue to meet with the Watercross Committee on a regular basis to see what steps can be taken to clean up the lake.

**Alcohol and Tobacco license** A list of license renewals was presented. **Motion by Trustee Janke, second by Trustee Barton to approve the alcohol beverage and cigarette/tobacco license renewals for July 1, 2023, to June 30, 2024, as presented (see attached list).**

**Motion passed unanimously.**

**Plan Commission Appointment** Motion by Trustee Barton, second by Trustee Java to appoint Angela Anderson to the Plan Commission for a 3-year term to expire May 1, 2026. Motion passed unanimously.

**2022 CCR** The 2022 Consumer Confidence Report was presented for the Water Utility.

**Resolution #2023-10** The 2022 Compliance Maintenance Annual Report was presented. Motion by Trustee Java, second by Trustee Janke to adopt Resolution #2023-10 accepting the 2022 Compliance Maintenance Annual Report for the Sewer Utility. Motion passed unanimously.

**Bills** Motion by Trustee Janke, second by Trustee Java to approve payment of the bills as presented:

Checks #35121-35177	\$185,906.18
Payroll vouchers #V8402-V8420,16707-725	\$35,233.73
ACH/EFTPS payments	\$83,963.42
Total	<u>\$305,103.33</u>

**Motion passed unanimously.**

**Trustee reports, concerns, etc.** Trustee Peer presented a contract with Court Surfaces & Repairs in the amount of \$12,275 for the pickleball court surfaces. He said the Village should be signing the contract since the courts will belong to the Village. An agreement between the Village and Rotary will be drafted for future consideration prior to any contracts being signed.

A Special Village Board meeting was set for June 26<sup>th</sup> at 6:00 p.m. to consider the alcohol beverage license renewal for Family Dollar Stores, which arrived after the deadline, to be considered at tonight's meeting.

**Adjournment** President Kucera adjourned the Village Board meeting at 7:20 p.m.

Sheila Meyer  
Clerk/Treasurer