



Village of Grantsburg

Administration Committee Meeting

Monday, February 8, 2021

The Administration Committee for the Village of Grantsburg met remotely via zoom on Monday, February 8, 2021 at 4:15 p.m.

Present: Chairman/President Longhenry, Trustee Barton, Trustee Peer

Others present: Director of Public Works Chris Bartlett, Deputy Clerk/Treasurer Allison Longhenry, Brian Reilly, Ehlers, Rick Roeser, NWRPC

Call to Order Chairman Longhenry called the Administration Committee meeting to order at 4:15 pm. The Pledge of Allegiance was recited.

Financing Options Brian Reilly of Ehlers discussed financing options available to the Village to finance the development of the Industrial Park Expansion Project, if the Village Board chooses to go forward with accepting a US DOA/EDA grant and with the project. The project is estimated to be \$2.1 million with 50% being paid in the form of an EDA grant and the other 50% being financed by the Village. Reilly indicated the Village does have the borrowing capacity to finance their share of the project. Options could be looked at to accommodate the Village's cash flow needs.

THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility."

Motion by Trustee Peer, second by President Longhenry to convene into closed session. Motion passed unanimously.

All present except the Committee left the meeting or were logged off the meeting via zoom. The Administration Committee reviewed performance reviews of full-time Police Officers Klatt and Getts, Village crew Erickson, Tyberg and Blakeslee and Deputy Clerk/Treasurer Longhenry submitted by each department supervisor.

THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2) and will make recommendation(s) to the Village Board, if needed, from closed session.

Motion by Trustee Peer, second by Trustee Barton to reconvene into open session. Motion passed unanimously.

Performance Reviews Motion by President Longhenry, second by Trustee Barton to approve performance reviews for Police Officers Klatt and Getts, Village crew Erickson, Tyberg and Blakeslee as submitted by department supervisors. Motion passed unanimously.

President Longhenry stepped away from the meeting.

Motion by Trustee Peer, second by Trustee Barton to approve the performance review for Deputy Clerk/Treasurer Longhenry as submitted by department supervisor. Motion passed unanimously. President Longhenry abstained.

Adjournment. Motion by Trustee Peer, second by Trustee Barton to adjourn the meeting at 5:20 p.m. Motion passed unanimously.

Sheila Meyer
Clerk/Treasurer