



March 23, 2020

Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, March 23, 2020 at 6:00 p.m. at the Village Office, 316 S. Brad Street, Grantsburg, WI 54840.

Present: Village President, Michael Longhenry
Village Trustee, Diane Barton
Village Trustee, Caylin Muehlberg
Village Trustee, Russell Stone
Village Trustee, Julie Roberts
Village Trustee, Joe Sturdevant

Absent: Village Trustee, Greg Peer

Others: Director of Public Works Chris Bartlett
Bob Rombach, We Are Grantsburg
Gary Strand, Cooper Engineering (by conference call)

President Longhenry called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance was recited. President Longhenry thanked Bob Rombach from We Are Grantsburg, for broadcasting the meeting.

Discussion/Action: S E H a) Campground Expansion b) Industrial Park Expansion. a) Clerk/Treasurer Meyer explained S E H engineers submitted a proposal to apply for a Knowles-Nelson Stewardship Program grant from the WI DNR to help with the new campground costs. **Motion by Trustee Sturdevant, second by Trustee Barton to approve the contract from S E H to apply for a Knowles-Nelson Stewardship Program grant from the WI DNR in the amount of \$4,900 for the possible construction of a new campground located west of the existing campground. Motion carried.**

b) President Longhenry explained S E H was selected as the engineering firm for pre-grant services including preliminary layout plans and to provide a “Probable Costs of Construction” estimate on the new Industrial Park expansion. Grantsburg Industrial Development Corporation (GIDC) will pay the \$2,700 fee for these services.

Discussion/Action: Minutes. Motion by President Longhenry, second by Trustee Barton to approve the minutes of the following meetings as presented: February 10, 2020 Plan Commission, February 10, 2020 Village Board, March 3, 2020 Airport Committee, March 3, 2020 Special Village Board. Motion carried.

Correspondence. Included in the Trustee’s meeting packets were Director of Public Work’s Report, Clerk/Treasurer’s Report, Cash Report, Fire Inspections, Burnett Co Administration Newsletter.

Board, Staff and Committee Reports

Public Works: Discussion/Action: a) Cooper Engineering b) 2020 Spring Cleanup. Gary Strand, Cooper Engineering, joined the meeting via conference call. He explained the process for dealing with the high manganese levels discovered in the Village water. Initial testing has been completed to check for other contaminants and manganese was the only one found. The testing results were sent to three (3) treatment system providers, William/Reid Ltd., Fluid Technology Sales and Water Surplus. All three providers use a process to oxidize the manganese and then filter it out of the water. Water Surplus' equipment seems to fit the Village's needs best, is economical and would fit in the existing building located at Well #3. The next step is to run a pilot program to verify the equipment will work and to determine what the filtration rate should be. Last fall, the Village applied to WI DNR Safe Drinking Water Loan Program and ranked very high. If the pilot program is completed and a system designed so plans and specifications can be submitted by June 30, 2020, the Village would have a very good chance of qualifying for principal forgiveness along with a low interest loan. The project construction could be bid in the fall of 2020 with a 2021 completion date. **Motion by President Longhenry, second by Trustee Barton to contract with Cooper Engineering for the Well #3 Manganese Removal System in the amount of \$50,000, for the submission of a Safe Drinking Water Loan application to the WI DNR in the amount of \$5,000 and to pay \$8,000 to Water Surplus for rental of equipment to be used in a pilot program. Motion carried.** Strand left the meeting.

Library: a) Director's Report. Report was included in the Board packets.

Fire Association: Trustee Sturdevant informed the Board that WITC has cancelled all Fire Department training and the fire meeting was cancelled. Fire Chief Barnette will attend a future meeting.

Discussion/Action: Cleaning Contract. Motion by Trustee Barton, second by Trustee Stone to approve the cleaning contract with Hank Java from April 1, 2020 to September 30, 2020 in the amount of \$1,000 per month for cleaning the Village Office Building and Community Center. **Motion carried.**

Discussion/Action: Plan Commission Appointment. Motion by Trustee Barton, second by Trustee Muehlberg to appoint LouAnn Ebersold to the Plan Commission for a 3-year term to April 2023. **Motion carried.**

Discussion/Action: DGI-Grantsburg, LLC Property Sale. A letter was received from DGI-Grantsburg, LLC informing the Village they have sold the property located at 215 E. State Road 70. **Motion by President Longhenry, second by Trustee Muehlberg to accept the sale of 215 E. State Road from DGI-Grantsburg, LLC to 611 N. Cogswell Drive, LLC as per the Developer's Agreement for this property. Motion carried.**

Discussion/Action: Residential Refuse Pickup. CT Meyer informed the Board that the current contract for residential refuse and recycling pickup will end in October 2020. The Board was asked if they wanted to continue mandatory pickup for residential customers in the Village. The consensus was yes. CT Meyer will request proposals for service.

Discussion/Action: James N. McNally Campground. The campground is scheduled to open April 10, 2020. **Motion by Trustee Muehlberg, second by Trustee Roberts to open the James N. McNally campground as scheduled, but to keep the bathhouse closed for now considering the social distancing requirements with the COVID-19 outbreak. Motion carried.**

Discussion/Action: Comprehensive Outdoor Recreation Plan. An updated plan is required for submission of the Knowles-Nelson Stewardship Program Grant. **Motion by President Longhenry, second by Trustee Barton to approve the Comprehensive Outdoor Recreation Plan as presented. Motion carried.**

Discussion/Action: Payment of Bills. Motion by Trustee Barton, second by Trustee Stone to approve payment of the following bills:

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|--------------------------------|---------------------|
| General checks #32804-32860 | \$506,594.48 |
| Payroll #V6711-V6767,16577-586 | \$ 51,863.84 |
| ACH/EFTPS | <u>\$ 46,127.07</u> |
| TOTAL | \$604,585.39 |

Motion carried.

Discussion/Action: Adjournment. Motion by Trustee Sturdevant, second by Trustee Stone to adjourn the meeting at 7:00 p.m. **Motion carried.**

Sheila Meyer
Clerk/Treasurer