



February 10, 2020

## Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, February 10, 2020 at 6:00 p.m. at the Grantsburg Public Library Learning Center, 415 S. Robert Street, Grantsburg, WI 54840.

Present: Village President, Michael Longhenry  
Village Trustee, Diane Barton  
Village Trustee, Greg Peer  
Village Trustee, Caylin Muehlberg  
Village Trustee, Russell Stone  
Village Trustee, Julie Roberts  
Village Trustee, Joe Sturdevant (reappointed and joined the meeting)

Others: Director of Public Works Chris Bartlett  
Deputy Clerk/Treasurer Allison Longhenry  
Airport Manager Rod Kleiss  
Jonathan Richie, Burnett County Sentinel  
Becky Strabel, Inter-County Leader  
Rick Quimby, Roger Corty, Bill Shultz, Brent Blomberg

President Longhenry called the Village Board meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

**Discussion/Action: Appointment to fill vacant Village Trustee position.** President Longhenry submitted Joe Sturdevant's name to fill the vacant Trustee position created when Sturdevant resigned from the Village Board to apply for the job opening on the Village crew. **Motion by Trustee Barton, second by Trustee Stone to approve President Longhenry's appointment of Joe Sturdevant as Village Trustee. Motion carried.** Trustee Sturdevant joined the meeting.

**Discussion/Action: Minutes.** **Motion by Trustee Stone, second by Trustee Roberts to approve the minutes of the following meetings as presented: January 13, 2020 Village Board; January 30, 2020 Public Safety Committee; January 30, 2020 Recreation Committee; January 30, 2020 Administration Committee; February 4, 2020 Special Village Board. Motion carried.**

**Acknowledgements.** The youth group from Grace Baptist Church will be sent a letter of appreciation for cleaning around the fire hydrants.

**Correspondence.** Included in the Trustee's meeting packets were Director of Public Work's Report, Police Chiefs' Report, Clerk/Treasurer's Report, Cash Report, Fire Inspections, Fire Association December 15, 2019 meeting minutes, Burnett Co Administration Newsletter, Grantsburg Golf Course November, December & year-to-date 2019 reports, Burnett County Towns Association October 24, 2019 Minutes, Burnett County Towns Association Town & Village Salary, Wage & Benefit Survey.

President Longhenry asked about the fire inspections that have been turned over to the State to handle. Cory Barnette, Fire Chief will be invited to the March meeting to discuss.

### **Board, Staff and Committee Reports**

**Public Works: Discussion/Action: a) S E H report on new downtown street lighting** DPW Bartlett provided the explanation he received from S E H Engineer Ken Taillon regarding the downtown streetlights appearing dimmer than the old lights. **b) crew uniforms** DPW Bartlett explained the current contract with Huebsch Services for crew uniforms and village office building rugs will expire soon. DPW Bartlett requested quotes from Cintas and AmeriPride along with Huebsch Services. He would recommend staying with Huebsch Services but changing from the current reflective button-down shirts to reflective t-shirts. Huebsch wants a 5-year contract with no more than a 3% increase not more than once per year. The board felt this could be too much of an increase over a 5-year period. **Motion by President Longhenry, second by Trustee Barton to go with Huebsch Services with a 3-year contract for the Village crew uniforms and village office building rugs with no logo used on the rugs. Motion carried.**

**6:15 p.m. Discussion/Action: Public Hearing-Conditional Use Application from Mark Harmon/New Hope Lutheran.** President Longhenry informed the board that Plan Commission tabled the request until additional information is provided.

### **Board, Staff and Committee Reports continued**

**Public Works: Discussion/Action: continued c) backup plow.** DPW Bartlett informed the board that Balsam Lake has a McKenzie plow for sale for \$500. It would be used as a backup plow for our plow truck, if needed. **Motion by Trustee Muehlberg, second by Trustee Barton to purchase the McKenzie plow from Balsam Lake for \$500 provided DPW Bartlett inspects the plow and finds it in satisfactory condition before purchasing. Motion carried.**

**Library: a) Director's Report.** Director Kelley-Johnson was absent. Trustee Muehlberg gave the Library Report.

**Administration Committee: Discussion/Action a) Pool Assistant Manager.** **Motion by Trustee Muehlberg, second by Trustee Peer to hire Olivia Brock as Assistant Pool Manager at a rate of \$12.50 per hour, splitting duties with Manager Sarah Covey, as long as total hours do not exceed past manager hours worked. A schedule of who is on duty should be provided to the Village Office. Motion carried.**

**Public Safety: Discussion/Action: Increase the paper service fee.** **Motion by President Longhenry, second by Trustee Barton to increase the Police paper service fee from \$25 to \$40 to match the fee charged by Burnett County Sheriff's Department. Motion carried. Trustee Stone opposed.**

**Ambulance:** Trustee Stone gave his quarterly ambulance report. The committee had no complaints regarding North Ambulance and felt North provided satisfactorily provides information requested by the committee. North will be providing the committee with a list of where transfers are going and will keep track of transfers not done.

**6:30 p.m. Rick Quimby-Watercross Update.** Quimby informed the board that a new group is in charge of planning the 44<sup>th</sup> annual H2OXfest featuring championship racing and multiple bands performing throughout the weekend. Quimby said a new logo will be unveiled soon and went thru a tentative schedule of events for the weekend. The event will still be known as the World Championship Watercross. Camping requests are now being taken on the grantsburgwatercross.com website. Quimby reported he may be back at budget time requesting a donation to the fireworks display.

**6:45 p.m. Discussion: Rod Kleiss-Airport Manager Report.** Kleiss requested the Village Board make a decision on submitting the Petition for Airport Improvement Aid. An Airport Committee meeting will be scheduled to discuss.

**Discussion/Action: Resignation of Police Administrative Assistant, Advertise position.** A letter of resignation was received from part-time Police Administrative Assistant Malisa Engstrand with her last day being Friday, March 6<sup>th</sup>, 2020. **Motion by President Longhenry, second by Trustee Peer to advertise for a Police Administrative Assistant for up to 20 hours per week. Motion carried.**

**Discussion/Action: Retaining wall on S. Pine at W. St. George Avenue.** DPW Bartlett and the Village Office reported several contacts with Mike Virgilio regarding the sidewalk and snow by his retaining wall on S. Pine Street and W. St. George Avenue. The board asked C/T Meyer to provide all past communications regarding this retaining wall for the March Village Board meeting.

**Discussion/Action: International Migratory Bird Day Resolution #20-1.** **Motion by Trustee Muehlberg, second by Trustee Barton to approve Resolution #20-1 to designate May 16, 2020 as International Migratory Bird Day. Motion carried.**

**Discussion/Action: SP Stores, LLC dba Dino Mart #4 liquor license.** C/T Meyer reported that all the paperwork for SP Stores, LLC was in order. **Motion by Trustee Muehlberg, second by Trustee Barton to approve the liquor license for SP Stores, LLC dba Dino Mart #4 effective from February 10<sup>th</sup>, 2020 to June 30, 2020. Motion carried.**

**Discussion/Action: Nuisance Ordinance.** C/T Meyer went thru the suggested changes to the proposed Nuisance Ordinance received from Attorney Helquist. **Motion by President Longhenry, second by Trustee Barton to approve Code of Ordinances Chapter 387 Nuisances, with Attorney Helquist's changes. Motion carried.**

**Discussion/Action: Payment of Bills.** **Motion by Trustee Barton, second by Trustee Roberts to approve payment of the following bills:**

General checks #32728-#32803	\$475,813.46
Payroll #V6679-V6710	\$ 32,033.19
ACH/EFTPS	<u>\$ 21,584.33</u>
TOTAL	\$529,430.98

**Motion carried.**

**Discussion/Action: Adjournment.** **Motion by Trustee Roberts, second by Trustee Stone to adjourn the meeting at 7:05 p.m. Motion carried.**

Sheila Meyer  
Clerk/Treasurer