



September 9, 2019

## Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, September 9, 2019 at 6:00 p.m. at 316 South Brad Street, Grantsburg, WI.

Present: Village President, Michael Longhenry  
Village Trustee, Diane Barton  
Village Trustee, Greg Peer  
Village Trustee, Caylin Muehlberg  
Village Trustee, Russell Stone  
Village Trustee, Joe Sturdevant

Absent: Village Trustee, Julie Roberts

Others: Chris Bartlett, Director of Public Works  
Allison Longhenry, Deputy Clerk/Treasurer  
Kristina Kelley-Johnson, Library Director  
Todd Anderson, Craig Selander

Village President Longhenry called the Village Board meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.

**Discussion/Action: Minutes. Motion by Trustee Muehlberg, second by Trustee Sturdevant to approve minutes from the following meetings, as presented: August 12, 2019 Plan Commission; August 12, 2019 Village Board; August 20, 2019 Public Safety Committee; August 22, 2019 Special Village Board. Motion carried.**

**Acknowledgements.** Letters of thanks and appreciation will be sent to Thorne Carter & Adeline Dauer for their downtown walkway/alley artwork project and to Grace at Work for their home improvements and cleanup assistance provided to various Village residents.

**Correspondence** Included in the Trustee packets were the following: DPW Report, Police Chief's Report, Clerk/Treasurer Report, Cash Report, Budget to Actual Report, Fire Inspections, Burnett County Administration Newsletter.

### **Board, Staff and Committee Reports.**

**Library.** Library Director, Kelley-Johnson gave the Library report.

**Fire Association.** Trustee Barton reported on the Fire Association meeting.

**Airport: Discussion/Action: a) Airport CSM. Motion by Trustee Muehlberg, second by Trustee Peer to approve the Airport CSM separating an area to be designated as future campground from the airport. Motion carried.**

**b) Set meeting.** Clerk/Treasurer Meyer will schedule a meeting with Matt Messina, P.E. WisDOT/DTIM/Bureau of Aeronautics, on October 14, 2019 at 5:00 p.m. to discuss a cost estimate for

the proposed airport improvements, explain the petition and construction process and answer any questions the Board may have regarding the airport.

**6:15 p.m. Discussion/Action: Public Hearing – Rezone Request.** President Longhenry called the Public Hearing to order at 6:15 p.m. Clerk/Treasurer Meyer read the Public Hearing Notice. No persons appeared. **Motion by Trustee Barton, second by Trustee Peer to close the Public Hearing at 6:30 p.m. Motion carried. Motion by Trustee Peer, second by Trustee Stone to grant the rezone request from Blueberry Rentals, LLC to rezone the following parcels from existing zoning to R-4 Multiple-Family Residential District: Parcel 1: 07-131-2-38-19-14-5 15-811-027000 Village of Grantsburg Assessor’s Plat #1 Lot 19 & W 105’ of North Ave (Prt Blk 4 Orig Vill) Tax ID 29655. Currently zoned B-1 General Commercial District. Parcel 2: 07-131-2-38-19-14-5 15-811-029000 Village of Grantsburg Assessor’s Plat #1 Lot 17 (Prt Blk 4 Orig Vil) Tax ID 29653. Currently zoned B-1 General Commercial District. Motion carried.**

**6:30 p.m. Blueberry Rentals, LLC a) Rezone request, b) CSM approval, c) Project update, d) Release flowage easement on “D&J parcel, e) Option to purchase.** Craig Selander gave an update on the Oak Street project. Final designs are out for bids. Construction is hoping to start this fall. Ted Gerber reported that with the long waiting list, the rent may be increased because of the large demand. Blueberry Rentals, LLC is working with engineers from S E H on the former Kozak/D&J Property.

**Motion by Trustee Muehlberg, second by Trustee Barton to approve the CSM presented by Blueberry Rentals, LLC to move the lot line adjoining parcel 07-131-2-38-19-14-5 15-546-016000 and parcel 07-131-2-38-19-14-5 15-546-015000 located at 216 and 224 North Oak Street, approximately 15 feet north. Motion carried.**

**Motion by Trustee Muehlberg, second by Trustee Barton to release both flowage easements currently on the deed for the Kozak/D&J property, parcel 07-131-2-38-19-14-5 15-546-011100 located at 213 North Pine Street. Motion carried.**

Todd Anderson, Blueberry Rentals informed the Board that they will be exercising their option to purchase the former Kozak/D&J parcel prior to October 1, 2019.

Selander asked if one of the Village owned lots in the option could be graded and worked on prior to Blueberry Rental, LLC taking ownership. Clerk/Treasurer was asked to check with Attorney Anders Helquist from Weld Riley, SC and report back.

**6:45 p.m. Discussion/Action: Laurie Rock, DSI-DVR Rep; Nathan Glover Employment.** Laurie Rock reported on the internship that had allowed Nathan Glover to work part-time with the Village crew and at the recycling center in 2019. The internship will end on September 16<sup>th</sup>, 2019. Rock ask the Village Board about the possibility of Glover working part-time next year; mowing, weed whipping, painting, etc. and as the recycling center attendant on Saturdays. **Motion by Trustee Muehlberg, second by Trustee Barton to hire Nathan Glover as the recycling center attendant effective immediately. Motion carried.** DPW Bartlett asked that money be included in the 2020 budget for Glover to work part-time next year, approximately 20 hours per week for 6 months.

**Discussion/Action: Outdoor Skating Rink & Warming House/Concession Area.** Trustee Peer obtained a quote of \$5,500 for a 35’ X 100’ outdoor skating rink from EZ ICE. The price includes a liner and the rink could be delivered by mid-October. Replacement liners will be approximately \$506 each year. DPW Bartlett is checking on prices for additional lighting and a heater for the concession building.

**Motion by Trustee Muehlberg, second by Trustee Barton to order the rink with funds from the loan being issued by Community Bank for miscellaneous items. Motion carried.**

**Discussion/Action: Smoking Room Rules-Ordinance.** Clerk/Treasurer Meyer will provide sample ordinances regulating smoking rooms to the Administration Committee for their review.

**Discussion/Action: Family Dollar Stores of Wisconsin, LLC, “Class A” Liquor and Class “A” Beer License.** All paperwork has been submitted and is in order. The Family Dollar Store is planning on selling Wine and Beer. **Motion by Trustee Barton, second by Trustee Roberts to issue Family Dollar Stores of Wisconsin, LLC a “Class A” Liquor and Class “A” Beer license effective September 10, 2019 to June 30, 2020. Motion carried.**

**Discussion/Action: Ordinance Officer** No action was taken.

**Discussion/Action: Village Office Computer.** The computer that is currently being used by Deputy Clerk/Treasurer Longhenry is running out of space and starting to cause problems. **Motion by Trustee Muehlberg, second by Trustee Stone to approve the purchase of a new computer for the Village Office at a cost not to exceed \$1,600. Motion carried.**

**Discussion/Action: AED Defibrillator.** Research on grants continues. Representatives from Target will be invited to a future meeting to discuss their grant.

**Discussion/Action: Property Maintenance & Nuisance Ordinances.** Trustees were given copies of the Property Maintenance & the Nuisance Ordinance. Trustees should review and get all comments to Deputy Clerk/Treasurer Longhenry by Friday, September 13, 2019. She will compile all comments for the Administration Committee’s review.

**Discussion/Action: Community Center Use for Pickleball.** Trustees have been receiving requests for using the Community Center. President Longhenry asked for Trustees interested in serving on a new Community Center Committee. Trustees Barton, Muehlberg and Roberts will serve on this committee and will have their first meeting on October 1, 2019 at 3:00 p.m.

**Discussion/Action: A-1 Excavating Pay Request #1.** A pay request was presented from A-1 Excavating, the contractors on the CDBG Downtown Project in the amount of \$337,895.53. Engineer Bryan Cunningham, S E H, reviewed and approved the request. **Motion by Trustee Peer, second by Trustee Stone to approve the pay request #1 received from A-1 Excavating for the CDBG Downtown Project in the amount of \$337,895.53. Motion carried.**

**Discussion/Action: Approval of Bills.** Motion by Trustee Muehlberg, second by Trustee Barton to approve payment of the following bills:

General checking	#32432-#32477	\$ 81,024.93
Payroll	V6446-V6521, 16565	\$ 52,462.92
ACH/EFTPS		<u>\$ 35,022.27</u>
TOTAL		\$168,510.12

**Motion carried.**

**Discussion/Action: Adjournment.** Motion by Trustee Roberts, second by Trustee Peer to adjourn the meeting at 7:50 p.m. Motion carried.

Sheila Meyer  
Clerk/Treasurer