



May 20, 2019

Special Village Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, May 20, 2019 at 3:15 p.m. at 316 Brad Street South, Grantsburg, WI.

The Special Village Board Meeting was called to order at 3:15 p.m. by President Mike Longhenry.

Present: Village President, Mike Longhenry, Trustees, Greg Peer, Caylin Muehlberg, Russell Stone, Julie Roberts

Absent: Village Trustees, Diane Barton and Joe Sturdevant

Others Present: Director of Public Works (DPW) Chris Bartlett, Police Chief, Jeff Schinzing, Allison Longhenry, Deputy Clerk/Treasurer, GRO Committee Members: Kristina Kelley-Johnson and Nicki Peterson

Discussion/Action: CDBG-PF Downtown Project Options/Changes. The recommendation from the Infrastructure Committee Meeting was reviewed and discussed.

Motion by Trustee Peer, second by Trustee Muehlberg to approve the Infrastructure Committee's recommendation for the CDBG-PF Downtown Project and eliminate three (3) new light poles proposed on the block between Brad Street and Robert Street, leave the two (2) existing poles on the east end of the block and install new poles at the southeast corner of Madison Avenue and Brad Street and on the northside of Madison Avenue just east of the Fiedler Ford building. The savings would be approximately \$27,000. Alternate 3, Spare Light Poles \$11,500 was eliminated. The total savings will be applied to colored concrete crosswalks and a colored concrete strip in the sidewalk Motion Carried. Trustee Stone opposed.

Discussion/Action: S E H Contract Amendment. Bryan Cunningham and Dan Penzkover, engineers for S E H and the CDBG-PF Downtown Project submitted a request for an engineering budget increase of \$4,000 for additional services on the project design. DPW Bartlett explained his thoughts and how the changes came about. DPW Bartlett and the Trustees felt \$4,000 was high and that some of the increase engineering costs should be absorbed by S E H. The board instructed DPW Bartlett to communicate these thoughts to Bryan Cunningham and Dan Penzkover from S E H and report back to the board.

Discussion/Action: Public Works Administrative Assistant Resignation. Karin Reinert, part-time PW Administrative Assistant submitted her resignation effective June 6, 2019.

Motion by Trustee Muehlberg, second by Trustee Peer to accept the resignation of Karin Reinert as part-time PW Administrative Assistant effective June 6, 2019 with thanks and regrets. Motion carried.

Discussion/Action: Public Works Administrative Assistant Ad. Motion by Trustee Stone, second by Trustee Roberts to advertise for a part-time Public Works Administrative Assistant in the Burnett County Sentinel, the Inter-County Leader and on the Village's website. The ad will run for two (2) weeks and applications will be due by 4:30 p.m. on June 10, 2019. Motion carried.

Motion by Trustee Roberts, second by Trustee Muehlberg to adjourn the meeting at 3:30 p.m.

Sheila Meyer
Clerk/Treasurer