



July 9, 2018

Regular Board Meeting

The Village of Grantsburg Board of Trustees met on Monday, July 9, 2018 at 6:00 p.m. at the Grantsburg Village Office, Village Board Room – 316 S. Brad Street.

The Regular Board Meeting was called to order by Village President, Larry Ebersold.

Village President, Larry Ebersold led everyone in the Pledge of Allegiance.

Village President, Larry Ebersold welcomed guests.

Roll Call

Present: Village President, Larry Ebersold
Village Trustee, Diane Barton
Village Trustee, Gary “Goob” Coy
Village Trustee, Mike Longhenry
Village Trustee, Caylin Muehlberg
Village Trustee, Greg Peer
Village Trustee, Russell Stone

Absent: None

Others: Village Clerk, Patty Bjorklund
Village Treasurer, Sheila Meyer
Public Works Director, Chris Bartlett
Library Director, Kristina Kelly-Johnson
Reporter – Inter-County Leader, Becky Strabel
Editor – Burnett County Sentinel, Jonathan Richie
As well as featured guests and other members of the public.

New Communications

The June 2018, Burnett County Administration Newsletter was presented in all board members packets to read as they are able to.

Approval of Minutes

June 11, 2018 Special Board Meeting
June 11, 2018 Airport Committee Meeting
June 11, 2018 Regular Board Meeting
June 21, 2018 Public Safety Committee Meeting

Village Trustee, Barton moved, seconded by Village Trustee, Coy, to accept the minutes as presented. And that the reading of the minutes from the Board of Trustees Meeting held on June 11, 2018 be suspended since all board members received copies of the same prior to tonight’s meeting.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE



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Motion to approve: Carried

Board and Staff Reports

1) Public Works a) Director Report. Public Works Director, Bartlett gave his report. He wanted the board to know that the cost for the 2 volunteer days during the Spring Clean-up was \$1,200 for all the paint and supplies. This will be a cost that can be budgeted for next year as this will be something that will continue. He also stated that the cost for Spring Clean Up for residents to the village was \$2,800. In 2017 the cost was \$2,000. Someone had dropped off 28 tires at the shop that weren't paid for. This did add cost to the bill for recycling pickup during that week. There were 74.5 loads of recycling resulting in 112 stops. He was thinking of bumping up costs to the residents for next year. This can be discussed during budget time. After getting approval from the DNR, the crew has started lowering the levels in pond #2 at the sewer plant. Tests were done and the effluent was below the current limits. The plan is to lower pond #2 as low as it can be lowered and then lower pond #1 some from the bottom to get below the weir. Doing all of this will hopefully allow the crew to reduce the flow enough to go down and inspect the gate valves and hopefully temporarily fix them. He is hoping that the bolts that rusted off will only need to be replaced. He spoke with the DNR and they are willing to allow that. The signs for Rosalie and Tice Park are in. Burnett County came today to Crack Seal the roads we plan to Chip Seal. He has not been successful in finding a used box for the dump truck. New boxes range from \$11,600 - \$20,845. A new truck is sitting at \$150,000 - \$155,000. The discussion can take place before late fall. New crewperson John Erickson is working out well. He did meter reads and has been doing mowing as well as other duties in the village.

Scheduled Members of the Public Discussion/Action

Rod Kleiss was present to discuss the Airport Fly-In with Young Eagles for Kids that is scheduled to take place on Sunday, August 12, 2018 at the Grantsburg Municipal Airport. Rod mentioned that there will be a Hamburger Social that will take place afterward. He noted that the Fly-In was Saturday, August 18, 2018. The time will be 9:00 a.m. – Noon with the Hamburger Social immediately afterward. Village President, Ebersold and several board members noted that the last Hamburger Social was a great success. Rod also discussed the possibility of a 501C status for the Friends of the Airport. He had spoken to the St. Croix Foundation and he discovered that there is a Grantsburg Village Improvement Program already in place. Village Treasurer, Meyer stated that that is true, and the individual to speak with would be Mike Thoreson who is the contact there. They essentially obtain specific funds and allocate them to the Village of Grantsburg. The Village of Grantsburg then distributes the monies on approval of the Village Board to the proper entities. She also wanted him to know that donations to the village are tax deductible. All monies are put into the village account and not a separate account. Rod noted that this would be a good use of funds that are obtained for specific use of the airport and they will use the Grantsburg Village Improvement Program in the future.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Barton to allow the Young Eagles to do their Airport Fly-In on Sunday, August 12, 2018 at the Grantsburg Municipal Airport from 9:00 a.m. – Noon with a Hamburger Social afterwards on an amended motion from a date of August 18, 2018 after proof of Certificate of Insurance is provided to the Village Clerk.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone

Nays: NONE

Motion to approve: Carried



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Rod also discussed the gravel that Burnett Dairy was going to place on the driveways at the airport due to their trucks disrupting the entrances. There was gravel placed on the east and west driveways, but the main driveway going into the airport still needs attention. Public Works Director, Bartlett will contact John Larson, Plant Manager at Burnett Dairy and let him know that more gravel would be appreciated on the main driveway and if they would place it there. Their contract didn't specify that they would do so, but they are doing as a courtesy for their trucks disrupting the driveway. Village Trustee, Barton asked if the water is working there for the restroom. Public Works Director, Bartlett noted that the water is non-potable and the shallow well works for the restroom for the time being. The water is not for human consumption and people cannot drink. There is a sign there.

The courtesy car discussion took place for the airport. This discussion was in the unfinished business portion of the agenda. Steve Briggs was willing to donate his 2004 Mercury Sable to the village for that purpose. He had dropped off the vehicle and key for anyone from the airport or village board who would like to take it for a test drive. The village board will discuss this at next month's meeting as discussion needs to take place as to where the car will be stored, insurance and other issues involved with the courtesy car.

Board and Staff Reports Continued

2) Police Department a) *Police Report* June 1, 2018 – July 1, 2018. Police Report was distributed to all members of the board in their packets. There were 124 cases. Police Chief, Schinzing wondered when the village could repaint the geese on the roads that direct people to Crex Meadows Wildlife Area. He said he gets several inquiries as to where Crex Meadows is and the signs alone don't really give good direction, and the geese help. Public Works Director, Bartlett noted that the geese were last done 3 years ago. Police Chief, Schinzing stated that either the signs need to come down or the geese on the roads need to be repainted. The geese have almost disappeared. Village Treasurer, Meyer noted that the Friends of the Crex had done the template for the geese. In the past they did the geese on the road with the painting there. Public Works Director, Bartlett noted that there were at least 20 geese. He will contact Friends of Crex to see if this is something that they could help the village with again. Police Chief, Schinzing also wanted everyone to look at the Village of Grantsburg Police Department Facebook Page to look at the drone coverage for National Night Out. Police Officer, Joel Klatt did the videography and he felt it was a really nice job done by him. He also noted that there is a shortage of staff for the upcoming Watercross. He said he has 5 individuals committed for Friday and 6 for Saturday. He will come up with a backup plan, but he wanted the board to be aware of this. He also noted that his department helped with the Village of Siren Police Department during the July 4, 2018 Parade there. Village Trustee, Longhenry asked about fireworks, time and noise complaints that he has received. He asked Police Chief, Schinzing what the protocol is for discharging fireworks in the village. Police Chief, Schinzing noted that he hadn't received any complaint calls. If there is a complaint he will make sure that his department responds. A permit should be obtained before use of any fireworks in the Village of Grantsburg is done, Village Trustee, Barton noted. The permit as detailed by WI Stats needs to be shown to the vendor before sale of fireworks that shoot in the air or explode are sold she stated.

Property Maintenance, Ordinance Officer Position as well as Building Inspector discussion took place. Village President, Ebersold questioned if replacement of the vacated position of Ordinance Officer needs to take place. Does the village want to hire someone or work with the Village of Siren and share a Building Inspector



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with them? The Village of Siren recently advertised for a Building Inspector/Zoning Administrator and Police Chief, Schinzing noted that this would be an ideal time to share that individual. He will follow up with Village Clerk, Ann Peterson to discuss number of applicants and job description and possible sharing of that individual. Village Clerk, Bjorklund will put this discussion on the August 2018 Agenda for further discussion.

3) Village Administration a) *Clerk Report.* Village Clerk, Bjorklund was present, but did not have a Clerk Report. She was recently out on Medical Leave and will do a report at the August 13, 2018 Village Board Meeting. b) *Treasurer's Cash Report, Budget to Actual.* Village Treasurer, Meyer presented her Cash Report and Budget to Actual Report.

4) Library a) *Director Report.* Library Director, Kelly-Johnson presented her July 2018 report verbally. She stated that there was a recent movie night and 47 people were in attendance. The Friends of the Library purchased a movie license. This is required for any public showing of movies even if tickets aren't sold. The Friends of the Library membership is: John Hunt, Cathy McCabe, Sally Craven, Mary HEimbuch, Pat Kutz, Karen Jorgensen, Bruce Erickson, LuAnn Ebersold and Joe Lando. On July 10, 2018 there will be a Summer Reading Program where small animals will be in attendance. There will be a new workshop being held on August 7, 2018 – September 11, 2018 titled "Write Your Memoir" by LeAnne Hardy, who is a writer of children's literature. The class is free. She also wanted everyone to know that there are several resources available in the library such as a History Room which holds Burnett County Sentinel Newspapers dating all the way back to 1875. There are also obituary, homestead, birth and genealogy records available.

5) Fire Association a) *Fire Inspections.* Village Trustee, Barton read the report. There were a total of 28 inspections completed. Of those, a total of 16 will need to be re-inspected. There were 7 occupancies with correction orders. b) *Fire Association Report.* The Fire Association had 58 calls to date versus the 37 from the year before. September 12, 2018 will be the next County Quarterly Meeting held at the Grantsburg Fire Hall. August 7, 2018 will be National Night Out at the Fire Hall. The Volunteer Fire Fighters offered to help Police Officer, Joel Klatt with that event. Village Trustee, Barton also mentioned that there are 20 firefighters with 2 new firefighters. Village Trustee, Stone asked about the recent donation that was given to the Fire Department. Village Trustee, Barton noted that it did not go through the Fire Association; they do not get that information. Joe Sturdevant a member of the audience and member of the fire department noted that an estate donated to the fire department, and part of the donation money obtained was used to purchase 2 cyanide detectors. The money is sitting in the regular checking at the moment. Audience member Mark Dahlberg also asked about the process for issuing penalties for repeat fire inspections violations. Village Trustee, Barton detailed that process which will be done through the State of Wisconsin DSPS (Department of Safety and Professional Services).

9) Pool a) *Pool Manager Report.* Pool Manager, Sarah Covey was unable to attend the meeting. Public Works Director, Bartlett read her report. The Adventure Triathlon donated \$1,000. Cards for a Cause donated \$500 to fill the kiddie pool and \$100 for water aerobics supplies. Water aerobics is offering 2 class times with 5 – 7 people in each session. July 23, 2018 Kids Book Club; July 27, 2018 Luau (looking for any Hawaiian décor anybody wants to donate.) July 31, 2018 Paint a Rustic Sign; July 31, 2018 Storytime from the Public Library; August 6, 2018 Paint & Play; August 7, 2018 Swim with the Grantsburg Pirates Football Team. Discussion to work on figuring out how to build a pavilion where the kiddie pool was is taking place as well as checking into WIFI for the pool is being researched.



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11) Airport a) Discussion/Action: Airport Entitlement Dollars. Village Trustee, Muehlberg who is the Chairman of the Airport Committee, detailed the process of moving the 2015 entitlements before they expire in September. She also discussed the 2014 entitlements that were obligated last year towards the crack filling project. The amount that will need to be dedicated at this point with another airport would be \$150,000. The 2015 entitlements would be roughly \$125,000 obligated to another airport as roughly \$25,000 would be used towards the crack filling project of the runway. She noted that the village has 3 years to decide what to do with Entitlement Dollars. She wanted everyone to know that if the money is borrowed to another airport, the money is not lost and can be used in the future for improvements as needed. There are 2016, 2017 and 2018 Entitlement Dollars that are available for future projects if needed.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Coy, to organize an entitlement swap of the village's 2014 dollars for \$150,000 with another airport. The portion of the crack filling project with the 2015 entitlements of approximately \$25,000 will be obligated and the remainder will go to another airport.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

17) Plan Commission a) Discussion/Action: Recommend approval of New Chapter 595 Zoning Article III, Construction Site Erosion Control Ordinance. Village President, Ebersold discussed that upon recommendation of the Plan Commission, approval of Chapter 595 Zoning Article III, Construction Site Erosion Control Ordinance was discussed. The meeting took place prior to this evening's Regular Board Meeting. This is currently in the new code of ordinances that are set to be possibly adopted at tonight's meeting. As the code includes the Village zoning and subdivision ordinances, as well as the new ordinance on construction site erosion control, the adoption of the code is subject to the requirements for Plan Commission review and public hearing under the Wisconsin Statutes.

Village Trustee, Peer moved, seconded by Village Trustee, Coy, to approve recommendation approval of New Chapter 595 Zoning Article III, Construction Site Erosion Control Ordinance.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

- 6) Administration Committee – Nothing new to report.
- 7) Ambulance Committee – Nothing new to report.
- 8) Grantsburg Golf Course – Nothing new to report.
- 10) Memory Lake Campground – Nothing new to report.
- 12) Public Property – Nothing new to report.
- 13) Cemetery Association – Nothing new to report.
- 14) Public Safety Committee – Nothing new to report
- 15) Infrastructure Committee – Nothing new to report
- 16) Housing Authority – Nothing new to report
- 18) Fair Association – Nothing new to report



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Unfinished Business

Grantsburg Revitalization Committee (GRO) Committee Campground discussion took place. Kristina Kelly-Johnson asked if there were going to be appointments to a specific Ad Hoc Committee that the village will form as discussed at the June 11, 2018 Village Board Meeting for future development of the James McNally Campground at Memory Lake Park. The committee would be a subcommittee of the Public Property Committee, Village President, Ebersold noted. It would be citizens at large and board members. He directed Village Clerk, Bjorklund to schedule a Public Property Committee Meeting to discuss.

Airport Courtesy Car Discussion took place in an earlier portion of the meeting.

Continued Discussion/Action

Public Works Joint Equipment Purchase & Ownership Sharing Agreement was discussed. The agreement is for joint purchase & Ownership between the Village of Grantsburg and the Villages of Siren, Frederic and Webster. The agreement is for purchase of a Kerf Cutter Valve Box Repair Kit and Operating Nut Adaptor from Torqbuddy, LLC. The cost of the equipment including taxes and delivery is \$3,435. The Village of Grantsburg will purchase the equipment from Torqbuddy and all villages named will be responsible for reimbursing the Village of Grantsburg their portion of \$858.75 which is 25% share of the total cost. All villages shall purchase individual blades sets to accompany the Cutter Took Kit from the manufacturer. The cost is \$65 and will be the sole property of each village.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Longhenry, to approve the Public Works Joint Equipment Purchase & Ownership Sharing Agreement between the Village of Grantsburg and the Villages of Siren, Frederic and Webster. This is contingent on if other villages agree with the agreement as worded.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

The Village of Grantsburg Emergency Operations Plan was presented for approval.

Village Trustee, Coy moved, seconded by Village Trustee, Stone, to approve the Village of Grantsburg Emergency Operations Plan.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

A-1 Excavating of Bloomer, WI Contract needs to be signed by the Village of Grantsburg for Wisconsin Avenue Street and Utility Improvements Public Works Director, Bartlett noted. The work will commence on August 22, 2018.



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Village Trustee, Peer moved, seconded by Village Trustee, Barton, to approve signing of the contract with A-1 Excavating of Bloomer, WI for Wisconsin Avenue Street and Utility Improvements with work commencing on August 22, 2018.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Outdoor Bar Setup on Licensed Premise for Southern Crex Spirits DBA Hummer's Rendezvous made a request for July 20, 2018 – July 22, 2018.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Barton to approve the request for Outdoor Bar Setup on the Licensed Premise of Hummer's Rendezvous located at: 115 Madison Avenue for July 20, 2018 for 3:00 p.m. – midnight; July 21, 2018 for midnight – 2:00 a.m.; July 21, 2018 for 3:00 p.m. – midnight and July 22, 2018 for midnight – 2:00 a.m.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Outdoor Bar Setup on Licensed Premise for Brask Fossum American Legion Post 185 made a request for July 20, 2018 – July 22, 2018.

Village Trustee, Longhenry moved, seconded by Village Trustee, Barton to approve the request for Outdoor Bar Setup on the Licensed Premise of Brask Fossum American Legion Post 185 located at: 108 N. Oak Street for July 20, 2018 for 10:00 a.m. – midnight; July 21, 2018 for midnight - 1:00 a.m.; July 21, 2018 for 10:00 a.m. – midnight; July 22, 2018 for midnight - 1:00 a.m. and July 22, 2018 for 10:00 a.m. – 2:00 p.m.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Ordinance #02-18 to revise and consolidate, amend, supplement and codify the general ordinances for the Village of Grantsburg were presented.

Village Trustee, Barton moved, seconded by Village Trustee, Peer for approval of Ordinance #02-18 to revise and consolidate, amend, supplement and codify the general ordinances of the Village of Grantsburg.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Ordinance #03-18 to Amend § 595-78 (O) Signs not requiring a permit was discussed. Political Signs.



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Village Trustee, Longhenry moved, seconded by Village Trustee, Barton for approval of Ordinance Amendment #03-18 for § 595-78 (O). Signs not requiring a permit. Political Signs.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Grantsburg Hockey made a request to put on a Fireworks Display by way of permit to the village. The display will be held during the Grantsburg Watercross held on: Saturday, July 21, 2018 at dark. In the event there is rain, the fireworks will be displayed on: Sunday, July 22, 2018 at dark. This will take place at Memory Lake Park.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Stone to approve application of Fireworks for Display or Entertainment Purposes for the Grantsburg Hockey Association at dark on Saturday, July 21, 2018 or in the case of rain, at dark on Sunday, July 22, 2018 at Memory Lake Park.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Burnett County Agricultural Fair made a request for Fair Parking on: August 23, 2018 – August 26, 2018. The permission is to close the east side of State Road 48/87 for parking the entire length of the fairgrounds from August 23, 2018 – August 26, 2018. Also, approval to have Madison Avenue (Main Street) from Olson Drive to Pine Street closed for the fair parade scheduled on Saturday, August 25, 2018 starting at 3:30 p.m. and completed approximately 4:30 p.m.

Village Trustee, Muehlberg moved, seconded by Village Trustee, Coy to approve Burnett County Agricultural Society Fair permission to close the east side of State Road 48/87 for parking the entire length of the fairgrounds from August 23, 2018 – August 26, 2018. Also, approval to have Madison Avenue (Main Street) from Olson Drive to Pine Street closed for the fair parade scheduled on Saturday, August 25, 2018 starting at 3:30 p.m. and completed by approximately 4:30 p.m.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Road Closure for Broadway Avenue between Pine Street and Brad Street for National Night Out on Tuesday, August 7, 2018 was discussed.

Village Trustee, Peer moved, seconded by Village Trustee, Longhenry to approve road closure for National Night Out between Pine Street and Brad Street on Tuesday, August 7, 2018.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried



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A sample ordinance of Village of Osceola was reviewed. Village President, Ebersold instructed all board members to review the ordinance and come back to the August 13, 2018 Regular Board Meeting and discuss if this is something that the board would like to pursue.

Retaining wall on South Pine Street at St. George Avenue was discussed. Village President, Ebersold instructed Village Clerk, Bjorklund to send the owner a letter stating that the retaining wall is in need of repair or replacement. She will include a copy of the ordinance for the property owner to review.

The following bills were presented for approval:

- General Checks (#31278 - 31308) - \$156,129.13
(#31557 - 31584)
- Payroll Checks (Voucher's: V5214 – V5266) - \$39,238.49
(Check #'s: 16196 – 16199)
- ACH/EFTPS - \$36,887.88

TOTAL: \$232,255.50

Village Trustee, Coy moved, seconded by Village Trustee, Stone to approve bills in the amount of \$223,255.50.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Village Trustee, Longhenry moved, seconded by Village Trustee, Stone to adjourn the Regular Board Meeting at 7:40 p.m.

Ayes: Ebersold, Barton, Coy, Longhenry, Muehlberg, Peer, Stone
Nays: NONE
Motion to approve: Carried

Submitted by:

Patty Bjorklund – WCMC, CMC, CMTW
Village Clerk, Deputy-Treasurer
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