

**Administration Committee Meeting – Village of Grantsburg  
April 12, 2017**

The Administration Committee met on: Wednesday, April 12, 2017 at 10:00 a.m. at the Grantsburg Village Hall, 316 South Brad Street, Grantsburg, Wisconsin.

Present: Chairman, Glenn Rolloff. Members, Greg Peer and Larry Ebersold.

Absent: None.

Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Mark Bellile and Marian Nelson – Crex Realty, Inc.

Chairman, Rolloff called the meeting to order at 10:00 a.m.

**Motion to go into closed session pursuant to § 19.85(1)(c) Wis. Stats., was made by Chairman, Rolloff; seconded by Member, Peer. Carried.**

**Motion to reconvene into open session to set interviews with selected Public Works Administrative Assistant applicants, was made by Chairman, Rolloff; seconded by Member, Peer. Carried.**

The committee will meet on Tuesday, May 2, 2017 @ 4:00 p.m. with (4) applicants at various times for interviews.

Mark Bellile is interested in purchasing 116 E. State Road 70 property. The property is a triplex. The property is zoned B2. He is going to make the offer to purchase. If he purchases the property, he will do a major renovation of the property. He will keep the building in 3 rental units, give the tenants proper notice to vacate and re-rent once the property is renovated. He is interested in doing a duplex on the property as well. The renovations will take place immediately, with the triplex. With the building of the duplex as well on the property, he anticipates the process to be complete within 1 to 1-1/2 years. He is also looking at property just outside of the village. He asked if he could annex into the village for sewer and water. Treasurer, Meyer stated that he could do that if the property is contiguous to the village. Chairman, Rolloff who is also the Village President of the village, noted that the Kozak property by Wood River in the village is in possession of Burnett County, but will ultimately be the property of the village. This property is in one of the village's TIF districts. If a developer is interested in purchasing the property, they can take advantage of the TIF dollars available to loan from the village. This would be paid back in lieu of property taxes to the village. He also noted that there are grants available to developers. Mr. Bellile was very interested in looking at the Kozak property and will be making an offer for the 116 E. State Road 70 property. He and Marian will be in contact with the village to give them an update for possible purchase in the village. If purchase is done on the State Road 70 property, the village ordinances will be followed. Mr. Bellile and Ms. Nelson thanked the committee for their time.

Public Works Director, Chris Bartlett noted that he had Darrell Nyrene and Scott's Asbestos Removal inspect 224 N. Oak Street for the asbestos removal and razing of the house. There were various costs depending on the amount of asbestos involved. He did speak with Priscilla Bauer regarding her intentions for razing the house. She has looked into having this done as well. Public Works Director, Bartlett will keep communicating with Ms. Bauer to discuss what her intentions are in regards to razing the house. He will keep the committee apprised.

***Motion to adjourn by Member, Ebersold at 11:50 a.m.; seconded by Member, Peer.  
Carried.***

Submitted by:

Patrice Bjorklund  
Village Clerk

April 10, 2017