

**Airport Committee Meeting  
March 30, 2017**

The Airport Committee met on Thursday, March 30, 2017 at 10:00 a.m. at Mo Joe's Coffee Shop, 675 State Road 70 West, Grantsburg, Wisconsin.

Present: Chairman, Greg Peer. Members, Larry Ebersold and Caylin Muehlberg.

Absent: None.

Others: Clerk, Patrice Bjorklund; Treasurer, Sheila Meyer; Rod Kleiss – Trustee; Greg Westigaard – Inter County Leader; Krystal Karezs; Pam Freese; Mike Jehlicka; Steve Bell and Scott Hanson.

The committee reviewed the pilot's revitalization projects list as presented. The following discussion took place regarding (income producing upgrades; airport improvements needed and desired upgrades). They were as follows:

- ***Income producing upgrades:***
  1. Fuel depot 650/month @ 50¢/gallon airport fee for \$325/month income. Cost of installation (Estimated: \$50,000).
  2. Add 4 T-hangars for rent at \$150/month for \$600/month income. Cost of installation (Estimated: \$200,000).
  3. Provide airport camping facilities. (Unknown revenue expectation).
- ***Airport improvements needed:***
  1. Runway repair reconstruction (Between \$25K and \$1M for repair/rebuilding)
  2. Clear runway obstacles (Cut top of trees on adjoining property for clear view for pilots or remove entirely – will discuss with landowner).
- ***Desired upgrades (not required at this time):***
  1. Taxiway maintenance
  2. LED runway lights and Precision approach path indicator (PAPI) lights.
  3. Automated weather observing system (AWOS) weather station operated by the FAA.
  4. Repair and upgrade terminal building.
  5. Road and taxi pavement repair and upgrade.
  6. Snow removal equipment.
  7. Add Wi-Fi for airport.

Rod stated the only items that need to be done now are the runway repairs and the obstacle removal. Those efforts can be done without an updated (ALP) Airport layout plan. The pilots would need to develop an income source for the self-financing options which would require and ALP. This includes adding fuel and building new rental hangars. These plans usually take a few months to develop and range to \$50K. The committee will wait on the pilots to see the projects they would like to pursue that will fall under the criteria for Entitlement Dollars from the State and Federal entities. The breakdown is 90% Federal dollars; 5% State dollars and 5% Village funding. To date, 2016, 2017 and 2018 dollars are available in the amount of \$450,000. By early September, 2017 the dollars need to be assigned by way of a Public Hearing first. Treasurer, Meyer would like to see a mailing done to all water/sewer and village residents to publicize a Public Hearing to detail the projects and Entitlement dollars. The next water/sewer billing would be in late June 2017. Member, Ebersold wanted to stress that the Village will be

responsible for maintaining any projects where money is garnered through the grant process. The committee will bring this issue to the Village Board at their April 10, 2017 Regular Board Meeting to discuss.

Hangar #7 delinquency was discussed with the committee. Rolf Turner who owns the hangar is currently in arrears for:

- (2016 & 2017 Rent Payments in the amount of \$270)
- (2016 Personal Property Taxes in the amount of \$79.09)

Two letters were sent to Mr. Turner. The first letter was sent by the Village of Grantsburg by way of Certified Mailing on: February 14, 2017 (The letter was returned unclaimed.) The second letter was sent by Village Attorney, Anders Helquist (Weld Riley, S.C.) on: March 27, 2017. The letter stated that Mr. Turner has until Wednesday, April 26, 2017 to deliver payment to his office for the Village of Grantsburg. The Village will wait to hear a response from the attorney. If no payment is made, Mr. Turner's tenancy under the May 11, 2011 Lease Agreement for Hangar #7 will be immediately terminated. Any personal property left in the premises will be presumed abandoned. Mike Jehlicka is currently renting the hangar from Mr. Turner. He has paid March, April and May 2017 rent @ \$50/month to Mr. Turner. He stated he would like to continue renting the hangar if the Village does take ownership of the hangar. More discussion will take place at a future meeting to discuss this issue.

The committee discussed the next Airport Meeting time and place. The meeting will take place on Thursday, May 4, 2017 @ 10:00 a.m. at Mo Joe's Coffee Shop.

***Motion to adjourn by Chairman, Peer at 10:50 a.m.; seconded by Member, Muehlberg. Carried.***

Submitted by:

Patrice Bjorklund  
Village Clerk

March 30, 2017