



Village of Grantsburg

Village Board of Trustees Meeting

Monday, February 13, 2023

The Board of Trustees for the Village of Grantsburg met on Monday, February 13, 2023, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Diane Barton, Trustee Leo Janke, Trustee Hank Java, Trustee Maurice DJ Henderson

Absent: Trustee Kayla Woody

Others: Police Chief Mitchell Olson, Director of Public Works John Erickson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Scott DeRocker-Brask Fossum Janke Post 185, Chris Francis-Farmers Market Association of WI, Brent Blomberg, Roderick & Georgianna Kleiss. Appearing via zoom: Roger Vannelli-Vannelli Enterprises LLC and Katie Jo Jerzak-SEH.

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments No one appeared

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter, Grantsburg Golf Course financials for December & YTD, FITC grants for Pool and Library, WI Election Commission security grant award.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2023 meetings: January 9th Village Board; February 2nd Administration Committee. No changes, corrections or additions were proposed. **Minutes were accepted as presented.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works DPW Erickson presented his report noting there was a water main break on State Rd 70 that has now been repaired. Erickson also reported the Public Work's crew continue to work on their water and sewer certifications.

6:05 p.m. Roger Vannelli of Vannelli Enterprises, LLC appeared via zoom to request a Tobacco and Cigarette License for 441 State Rd 70 E. Vannelli explained he would like to open a full-service tobacco shop with CBD and THC items for sale. He would adhere to all Wisconsin laws pertaining to tobacco sales. Police Chief Olson and several Trustees asked Vannelli questions regarding items sold, how many employees were expected to be employed and his past experience. Vannelli explained he eventually expected to employ 3 to 5 employees in a full-time/part-time combination and that his company is currently involved in a partnership in Hudson, WI with a smoke shop named Puff Daddy. **Motion by Trustee Java to send this decision to a committee for further study and a meeting with Vannelli**

with a recommendation coming back to the full Board. Motion failed for lack of a second. Motion by Trustee Barton, second by Trustee Janke to issue Vannelli Enterprises, LLC a Tobacco and Cigarette Retail Sales license for 441 State Rd 70 E, with dba name and sales tax number to be supplied to the Village prior to actual issuance of license. Motion passed unanimously.

6:15 p.m. Scott DeRocker, representing Brask-Fossum-Janke Post 185, asked for permission to close and use E. Olson Drive from Oak Street to S. Pine Street for a snowmobile show and swap meet on March 4, 2023, from 8:00 a.m. to 3:00 p.m. DeRocker explained they would not block the access driveway to the post office and outdoor mailbox. President Kucera asked Chief Olson and DPW Erickson if they had any concerns with the closure. They did not. **Motion by Trustee Java, second by Trustee Henderson to approve the request from Brask-Fossum-Janke Post 185 to close E. Olson Drive from Oak Street to S. Pine Street on March 4, 2023, from 8:00 a.m. to 3:00 p.m. for a snowmobile show and swap meet. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (continued)

Police Chief Olson presented his January 2023 report and 2023 calls for service graph showing a comparison to 2022 numbers. Chief Olson informed the Trustees he had recently attended the new Chief's conference held in Madison by the WI Police Association. Olson also reported his department is still looking to fill the full-time police officer position.

Clerk/Treasurer C/T Meyer presented a list of license and permits issued since the last meeting and the cash report showing a checking account balance of \$707,197.60 after all vouchers are paid and a Treasury account balance of \$606,372.39.

6:30 p.m. Chris Francis representing the Farmers Market Association of WI appeared asking permission to move the summer farmer's market from the Catholic Church parking lot on State Road 70 to the Village Park area located near the east pavilion across from Brickfield Brewery. Francis said they have not had much attendance when located on State Rd 70 and are hoping to have more local individuals visit the downtown location. The farmer's market would be held on Fridays from 2:00 p.m. to 5:00 p.m. from May 4th to October (except for Watercross weekend). **Motion by Trustee Java, second by trustee Janke to allow the Farmers Market to be held on the east side of Memory Lake in the park area from May to October (except Watercross weekend). Motion passed unanimously.** C/T Meyer will request a Certificate of Insurance from the Farmers Market Association of WI.

BOARD, STAFF and COMMITTEE REPORTS (continued)

Library 1) Lynett Yoerg, Library Director went thru the monthly Library report showing January 2023 activity and programs and upcoming February programs.

Fire Association No meeting was held

Administration Committee 1) SEH Wastewater Treatment Plant (WWTP) Facility Plan Katie Jo Jerzak from SEH was present via zoom to answer any questions the Trustee might have. **Motion by President Kucera, second by Trustee Peer to proceed with the process required to approve the WWTP Facility Plan as submitted by Jeremiah Wendt, SEH. Motion passed unanimously.**

2) Siren Nationals use of airport. President Kucera reported the Village would not be able to grant Siren Nationals permission to use the airport since the Village is currently involved in litigation involving the airport and the runway.

Roderick & Georgianne Kleiss joined the meeting.

3) James Avenue/Johnson Street Project. **Motion by Trustee Java, second by Trustee Barton to approve the State/Municipal agreement for the James Avenue/Johnson Street Project. Motion carried unanimously**

4) Sidewalk Ordinance. DPW Erickson explained the reasoning behind changing the sidewalk ordinance giving the responsibility back to the property owner for snow and ice removal. C/T Meyer also reported the Village's liability insurance company suggested the change be made to protect the Village. DPW Erickson stated the procedure now being used to clear sidewalks will not change. The crew will still remove snow and ice from sidewalks as time permits. **Motion by Trustee Peer, second by Trustee Barton to approve an amendment to the Village's Code of Ordinances, Chapter 464 Article II § 464-10 Snow and ice removal as presented. Motion passed unanimously**

5) WWTP blower purchase. **Motion by Trustee Jank, second by Trustee Barton to approve the purchase of a blower for the WWTP at a cost of \$17,647 with the money coming from the Sewer Equipment Replacement Fund. Motion passed unanimously.** Trustee Barton informed the Trustees that this would be one of the two blowers being recommended for purchase in the WWTP Facility Plan.

6) Water/Sewer truck purchase. This truck will replace the 2010 F150 currently being used by the Water/Sewer department. **Motion by Trustee Java, second by Trustee Peer to authorize DPW Erickson purchase a new Water/Sewer pickup truck at a cost of up to \$40,000 to replace the 2010 F150 pickup truck. Motion passed unanimously.**

7) 2023 Community Center rental agreement with Grantsburg School District **Motion by President Kucera, second by Trustee Henderson to approve the 2023 Community Center rental agreement with the Grantsburg School District for the gymnastics' program at a fee of \$10 per hour and for Storage room #2 at \$100 per month. Motion passed with Trustee Java abstaining.**

8) TextMyGov proposal. **Motion by Trustee Janke, second by Trustee Java to approve a two-year contract with TextMyGov at a cost of \$3,000 annually with a one-time implementation/setup fee of \$1,500. Motion passed unanimously.**

Cooper Engineering contract amendment. A contract amendment was submitted by Gary Strand, P.E., Cooper Engineering, for additional engineering services including design and design report, DNR submittal and coordination, and start-up inspection for the sodium permanganate feed system on the Well #3 Manganese Removal System project in the amount of \$3,080. **Motion by Trustee Java, second by Trustee Peer to approve the contract amendment submitted by Cooper Engineering for additional services on the Well #3 Manganese Removal System project in the amount of \$3,080.** Discussion ensued with several Trustees expressing their frustration with the request for additional funds along with having to add additional chemicals to accomplish the lower manganese levels after the original project failed to remove enough manganese. **The motion was retracted. Motion by Trustee Janke, second**

by Trustee Barton to have Clerk/Treasurer Meyer send a letter to Gary Strand, P.E., Cooper Engineering, expressing the Board's frustration with being asked to pay an additional \$3,080 when the original project plan failed to have the expected results. Motion passed unanimously.

Grantsburg Housing Authority appointment. Motion by President Kucera, second by Trustee Janke to re-appoint Mike Giles to a five-year term on the Grantsburg Housing Authority Board of Commissioners to expire 3/1/2028. Motion passed unanimously.

Resolution #2023-08 International Migratory Bird Day Motion by Trustee Barton, second by Trustee Java to approve Resolution #2023-08 proclaiming May 20, 2023, as International Migratory Bird Day. Motion passed unanimously.

Roderick and Georginna Kleiss left the meeting.

Bills Motion by Trustee Janke, second by Trustee Peer to approve payment of the bills as presented:

Checks #34895-900,34910,34907-34975	\$393,145.23
Payroll vouchers #V8252-V8300	\$48,971.62
ACH/EFTPS payments	\$71,866.40
Total	<u>\$513,983.25</u>

Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:10 p.m.

Sheila Meyer
Clerk/Treasurer