



Village of Grantsburg

Village Board of Trustees Meeting

Monday, December 12, 2022

The Board of Trustees for the Village of Grantsburg met on Monday, December 12, 2022, at 6:00 p.m. in the Village Board Room, 316 S. Brad Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Greg Peer, Trustee Dian Barton, Trustee Leo Janke, Trustee Hank Java, Trustee Maurice DJ Henderson.

Absent: Trustee Woody

Others: Police Chief Mitchell Olson, Deputy Clerk/Treasurer Allison Longhenry, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Matt Winsand-CEO Burnett Dairy Coop, LLC, Daniel Kegley-President/CEO/Inspector REM Inspecting, LLC, Brent Blomberg,

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Comments No one appeared

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter, Grantsburg Golf Course financials for October & YTD.

Minutes President Kucera asked if there were any changes, corrections or additions to the minutes presented from the following 2022 meeting: November 14th Administration Committee; November 14th Village Board; November 22nd Administration Committee. No changes, corrections or additions were proposed. **Minutes were accepted as presented.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works DPW Erickson was away at training. Deputy C/T Longhenry reported on public works activities from DPW Erickson's report.

Police Dept Police Chief Olson presented the November report showing 80 calls for service. Chief Olson reported interviews were held to fill the full-time Police Officer position. This will be further discussed in closed session.

Clerk/Treasurer C/T Meyer reported the Village will be participating in an audit of the November 8th General Election with all the municipalities in Burnett County. All paper ballots will be hand counted with the results being compared to reported totals from election night. This will be held at the government center. A list of license and permits issued since the last meeting was included along with the cash report showing a checking account balance of \$92,583.70 after all vouchers are paid and a Treasury account balance of \$600,768.36.

Library 1) Lynett Yoerg, Library Director went thru the monthly Library report showing

November 2022 activity and programs and upcoming December programs.

Fire Association Trustee Barton had no Fire Association report as they are now meeting quarterly.

6:15 p.m. Public Hearing Conditional Use Permit (CUP) application from Burnett Dairy Coop, LLC President Kucera called the public hearing to order at 6:15 p.m. Clerk/Treasurer Meyer read the public hearing notice. President Kucera asked for anyone wishing to speak in favor of the CUP application. Matt Winsand, CEO of Burnett Dairy Coop, LLC, explained the application for a CUP at 709 W. State Rd 70. Winsand reported Burnett Dairy recently purchased the property and would like to develop a research and development kitchen and production facility with future retail space. They have been looking for a space to bring potential customers to sample their cheese products, need additional space for making their pizzas to keep up with the demand and would like a place in town for customers looking to purchase pizzas, bread, etc. The retail space would be small but more convenient for local customers especially on the weekends. Winsand expressed their desire to complete any renovations by late summer. President Kucera asked for anyone wishing to speak against the CUP application. Noone spoke. President Kucera reported Plan Commission met prior and recommends approval. **Motion by Trustee Barton, second by Trustee Henderson to grant the Conditional Use Permit to Burnett Dairy Coop, LLC for a research and development kitchen and development facility with future retail space for the property at 709 W. State Rd 70 (parcel 07-131-2-38-19-22-1 02-000-012000).** Motion passed unanimously.

BOARD, STAFF and COMMITTEE REPORTS (continued)

Administration Committee 1) Police Officer position (see closed session below)

2) 2023 Grantsburg School/Gymnastics Rental Contract. President Kucera reported this was tabled for a future meeting with the School Administrator and gymnastics coach. **Motion by Trustee Peer, second by Trustee Janke to extend the existing contract between the Village and the Grantsburg School District for rental of the Community Center for gymnastics, to the end of February 2023 so a meeting can be held with all parties.** Motion passed unanimously.

3) 2023 Uniform Dwelling Code Inspector contract C/T Meyer introduced Daniel Kegley, President/CEO/Inspector of REM Inspecting, LLC. Kegley explained his company composition, his qualifications and stated they currently serve more than 20 municipalities in the area. Both the Village of Siren and Webster have recently signed contracts with REM. Trustee Peer asked Kegley if he was qualified to inspect buildings for structural integrity. Kegley indicated he was. **Motion by Trustee Java, second by Trustee Barton to contract with REM Inspecting, LLC from Amery, Wisconsin, for Uniform Dwelling Code compliance inspections for new homes and additions to existing homes in the Village of Grantsburg beginning January 1, 2023.** Motion passed unanimously.

4) 2023 Recycling Drop-off Site Staffing Contract This is the same contract as in past years. There is no pay increase for the recycling attendant. **Motion by Trustee Peer, second by Trustee Janke to approve the 2023 Recycling Drop-off Site Staffing Agreement with Northwest Regional Planning Commission/Recycling Control Commission. Motion passed unanimously. Motion by Trustee Java, second by Trustee Janke to amend the recycling attendant wage from \$10.00 per hour to \$11.00 per hour and not retain \$1.00 for administration costs. Motion passed unanimously.**

5) James Avenue & Johnson Street project **Motion by Trustee Janke, second by Trustee Peer to accept the WI Department of Transportation STP Local Grant for reconstructing Johnson Street from State Highway 70 to James Avenue and James Avenue from Johnson Street west to the Village pool property with a 2023/2024 design and 2025 construction timeline at an estimated Village cost of 20% of the project (estimated at \$168,620). Motion passed unanimously.**

6) Well #1 & #2 President Kucera reported the staff was given permission to request a proposal from S E H Engineering to investigate options for Well #1 and Well #2 to reduce manganese coming from these wells and entering the distribution system. **Motion by Trustee Janke, second by Trustee Java to also request S E H Engineering submit a proposal for possibly drilling a new Well to replace Wells #1 & #2. Motion passed unanimously.**

Personnel Committee **Motion by Trustee Janke, second by Trustee Java to dissolve the Personnel Committee since they have met their mission. Motion passed unanimously.**

2023 Pawnbroker License renewal C/T Meyer reported the application for renewal has not been received from Dixon Ventures dba Country Store, but they have mailed the application. **Motion by Trustee Java, second by Trustee Janke to approve the 2023 Pawnbroker License for Dixon Ventures dba Country Store provided the application is complete. Motion passed unanimously.**

Resolution #2022-04 Burnett County Library Levy Exemption **Motion by Trustee Java, second by Trustee Barton to approve Resolution #2022-04 Burnett County Library Levy Exemption exempting the Village of Grantsburg taxpayers from also paying a levy for Library operations to Burnett County since they pay toward Library operations in their Village levy. Motion passed unanimously.**

2022 Budget Changes C/T Meyer went through the list of budget changes to be approved by the Board. **Motion by President Kucera, second by Trustee Janke to approve the 2022 budget changes as presented. Motion passed unanimously.**

Bills **Motion by Trustee Janke, second by Trustee Woody to approve payment of the bills as presented:**

Checks #34803-#34857	\$388,984.68
Payroll vouchers #V8195-#V8218	\$31,454.57
ACH/EFTPS payments	\$41,257.89
Total	\$461,697.14

Motion passed unanimously.

THE VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to discuss Police Officer interviews and possibly extend an offer of employment pursuant to Wis. Stats. 19.85 (1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.” Motion by Trustee Janke, second by Trustee Java to convene in to closed session. Motion passed unanimously.

THE VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). Motion by Trustee Java, second by Trustee Barton to reconvene into open session. Motion passed unanimously.

Motion by Trustee Barton, second by Trustee Janke to follow the Administration Committee’s recommendation and send an offer of employment to Dylan Foss, contingent on him passing all required testing and evaluations, with a six and twelve-month review. Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:25 p.m.

Sheila Meyer
Clerk/Treasurer