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The Village Administration Committee met on Wednesday, May 4 at 4:00 p.m. at the Village Office, 316 Brad Street S, Grantsburg, WI 54840.

Present: Chairman/Village President Terrance Kucera  
Trustee Hank Java  
Trustee Greg Peer

Others: Trustee, Leo Janke, Clerk/Treasurer, Sheila Meyer, DPW John Erickson, Police Chief Dan Wald, Anders Helquist with Weld Riley S.C., Rod Kleiss. Pool Manager Julie Fiedler arrived after 5:30 p.m.

Chairman Kucera called the Personnel meeting to order at 4:00 p.m. The Pledge of Allegiance was recited.

**THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to meet with legal counsel regarding airport claim pursuant to Wis. Stats. 19.85 (g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.”**

**Motion by Trustee Peer, second by Trustee Java to convene into closed session. Motion carried.**

Rod Kleiss left the meeting.

**THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).**

**Motion by Trustee Peer, second by Trustee Java to reconvene into open session. Motion carried.**

Rod Kleiss re-entered the meeting there was no action needed coming out of closed session. Kleiss left the meeting.

**THE ADMINISTRATION COMMITTEE WILL CONVENE INTO CLOSED SESSION to discuss the Police Chief position pursuant to Wis. Stats. 19.85 (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.”**

**Motion by Trustee Peer, second by Trustee Java to convene into closed session. Motion carried.**

**THE ADMINISTRATION COMMITTEE WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2).**

**Motion by Trustee Java, second by Trustee Peer to reconvene into open session. Motion carried.**

There was no action needed coming out of closed session.

**Pool employee wages and training costs.** Pool Manager Fiedler presented to the committee regarding her difficulties finding applicants for life guarding positions and requested the Village increase the hourly wage and/or pay for the required certification course. Fiedler explained the requirements of a becoming a

certified lifeguard which includes a 2-day course, written test, and 8-hour online class work and additional requirements for a WSI certification course. To pay for the \$240 course, a lifeguard would have to work 30 hours at the current wages. Fiedler continued to explain the amount of responsibility that is placed on lifeguards to watch over swimmers compared to the little responsibility they are given at other area summer jobs that are paying considerably more. The committee discussed options for course reimbursement and wage increases for lifeguard positions. **Motion by Trustee Peer, second by Trustee Java to recommend the Village Board pay the fee for standard and WSI certified lifeguard courses. Motion carried.**

**Motion by Trustee Java, second by Trustee Peer to recommend the Village Board raise the starting lifeguard wage to \$10.00 per hour. Motion carried.**

**President Kucera adjourned the meeting at 6:08 p.m.**

Allison Longhenry  
Deputy Clerk/Treasurer