



Village of Grantsburg

Village Board of Trustees Meeting

Monday, November 8, 2021

The Board of Trustees for the Village of Grantsburg met on Monday, November 8, 2021 at 6:00 p.m. in the Library Learning Center at 415 S. Robert Street, Grantsburg, Wisconsin.

Present: President Terrance Kucera, Trustee Diane Barton, Trustee Greg Peer, Trustee Leo Janke, Trustee Kayla Woody, Trustee Hank Java. Trustee Caylin Muehlberg via zoom.

Others: Police Chief Dan Wald, Director of Public Works Jerry Konobeck, Deputy Clerk/Treasurer Allison Longhenry, Police Officer Joel Klatt, Library Director Lynett Yoerg, Greg Marsten-Burnett County Sentinel, Sara Christopherson, Brent Blomberg, Jim & Patty Melin, Dave Corty, Lisa Britton, Lisa Slater, Dagny Norenberg, Scott Hanson. Bryan Cunningham and Dan Penzkover of S E H via zoom.

Call to Order President Kucera called the Village Board meeting to order at 6:00 p.m. Clerk/Treasurer Meyer conducted roll call. The pledge of allegiance was recited.

Public Hearing 6:00 p.m. Changes to zoning code President Kucera called the Public Hearing to order at 6:05 p.m. C/T Meyer read the Public Hearing Notice. President Kucera asked for anyone wishing to speak in favor of the proposed zoning ordinance changes. Jim Melin spoke in favor of the size and number of sheds allowed per parcel. President Kucera asked if anyone else would like to speak in favor of the zoning ordinance changes. No one spoke. President Kucera asked if anyone would like to speak against the proposed zoning ordinance changes. No one spoke. President Kucera closed the Public Hearing at 6:10 p.m. C/T Meyer reported the Plan Commission's recommendation to approve the zoning ordinance changes as presented. **Motion by Trustee Peer, second by Trustee Janke to change §595-99 Accessory uses and structures E. (1) to eliminate the side yard placement prohibited and allow accessory structures in side yards as long as all required setbacks are met, to change garage/accessory structure size requirements listed in the R-1 and R-2 Zoning District sections to match size requirements in §595-99 along with several miscellaneous corrections. Motion passed unanimously.**

Public Comments Gene Blomberg, 13350 North Road, appeared to address the Village Board regarding Mark Harmon's Fired Up Bistro liquor license application. Blomberg felt the Board should be working with Harmon to get the restaurant built and a liquor license issued. Jim Melin, 460 E. North Avenue, also appeared to request the Village Board issue him a special exemption and allow him to build a larger shed on his property than is allowed by ordinance. President Kucera asked Melin to work with the Village Office and have his request placed on a future agenda for consideration.

Correspondence Included in the Board packets for their review: Burnett County Administration newsletter; Golf financials for September and YTD; campground State Stewardship grant letter of denial and a letter from Gene Blomberg supporting Mark Harmon's proposed restaurant project.

MINUTES President Kucera asked if there were any changes, corrections or additions to the presented minutes from the following meetings: October 11th Village Board; October 19th Airport Committee; October 21st Public Property Committee; November 2nd Special Village Board; November 2nd Administration Committee. No changes, corrections or additions were proposed. **Minutes were accepted as presented.**

BOARD, STAFF and COMMITTEE REPORTS

Public Works 1) DPW Konobeck went through his monthly report and reported the tree at Olson Drive and Burnett Avenue has been removed, the new used plow truck arrived and the crew completed flushing hydrants. 2) Well #3 startup is being scheduled for December. 3) Spring cleanup is scheduled for April 25-29, 2022.

6:15 p.m. Nicki Peterson, GRO Committee. Nicki Peterson and GRO member Dagny Norenberg appeared to request Village Board approval to have Grantoberfest downtown on October 1, 2022. Peterson thanked the Village Board for their support in moving the event downtown this year. The Trustees thanked GRO members for their efforts and felt it was a very successful event for all downtown businesses and attendees. **Motion by Trustee Janke, second by Trustee Woody to approve the 2022 Grantoberfest event be held downtown on October 1, 2022 and to close Madison Avenue from Olson Drive to Robert Street for the event. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (continued)

Police Chief Chief Wald went through the Police Department monthly report for October 2021. Chief Wald indicated over 110 warning tickets were issued from October 29th to October 31st to individuals parking on Village streets overnight in an effort to make people aware of the November 1 to April 1 overnight parking restrictions. Chief Wald reported the bulletproof body armor vests arrived for Officers Klatt and Getts.

Clerk/Treasurer 1) A list of license and permits issued since the last meeting was included in the Board's packet. 2) The cash report was presented showing a checking account balance of \$114,029.85 after all vouchers are paid.

Library 1) Sara Christopherson, Library Director introduced Lynett Yoerg, new Library Director, to the Village Board. Yoerg was welcomed and then went thru the monthly Library report.

Fire Association Trustee Barton gave the Fire Association report including minutes from the October 18, 2021 Grantsburg Fire Association meeting.

6:30 Dave Corty & Corinne Scheele-liquor license Corty and Scheele appeared to request the Class "B" Beer and "Class B" Liquor license for their property at 709 W. State Road 70. They are currently trying to sell the property. President Kucera indicated the Village Board passed a motion at their July 12, 2021 Village Board meeting to issue the Class "B" Beer and

“Class B” Liquor license to Mark & Marivel Harmon, Fired Up Bistro, provided certain conditions are met by December 21, 2021. **Motion by President Kucera, second by Trustee Barton to postpone any further discussion on the Class “B” Beer and “Class B” Liquor license until the January 2022 Village Board meeting. Motion passed unanimously.**

BOARD, STAFF and COMMITTEE REPORTS (continued)

Ambulance Committee Ambulance representative Trustee Peer presented the Ambulance report from the October 28th Ambulance meeting. Trustee Peer reported North Memorial Health had 716 requests for service in the 3rd quarter 2021. The Village of Grantsburg had 43 total responses. No fees are collected if the person is not transported. Work will start July 1, 2022 on a new contract with North Memorial Health for ambulance services.

Committee Recommendations

Airport Committee Trustee Muehlberg conveyed the Airport Committee recommendation to go ahead with the runway rehabilitation project at the Grantsburg Municipal Airport stating that even though the verbiage is different, there is no real difference in the rehab project and the reconstruct project that was originally presented. President Kucera asked the Board to hold on making a motion since he and several Trustees are new to the whole Airport situation. He would like the Board to do more research on options and consequences before agreeing to go forward with the runway project. **Motion by President Kucera, second by Trustee Janke to postpone the Airport Committee’s recommendation to go ahead with the Airport runway rehabilitation project, for up to two years, so further research and understanding can take place. Motion passed 4 to 3 with President Kucera, Trustee Barton, Trustee Janke and Trustee Woody voting to approve the motion and Trustee Peer, Trustee Muehlberg and Trustee Java voting against the motion.**

Appointment to Grantsburg Housing Authority Board Motion by President Kucera, second by Trustee Java to appoint Teri Stone to the Grantsburg Housing Authority Board of Commissioners for a term to March 2024. Motion passed unanimously.

ATV & Snowmobile Ordinances Motion by Trustee Woody, second by Trustee Janke to approve ATV and snowmobile routes within the Village, as presented, with the addition to allow snowmobiles on S. Pine Street from Burnett Avenue to Madison Avenue. Motion passed unanimously.

S E H Engineering Agreement Bryan Cunningham of S E H presented an engineering agreement for design and construction for the new Industrial Park Improvements project including platting, utilities, streets, curb, gutter and sidewalk, lift station and the extension of Park Street. **Motion by Trustee Peer, second by Trustee Janke to approve the contract with S E H, Inc. in the amount of \$175,750 for design and construction engineering for the new Industrial Park Improvements project. Motion passed unanimously**

Candidates Handbook & Non-Candidacy changes C/T Meyer explained the procedure and timeline for Trustees and individuals wishing to have their name on the ballot for the Spring

election and the new requirement for any incumbent not seeking reelection. Trustees Peer, Janke and Muehlberg's terms are up for reelection.

UDC Inspector Contract Motion by Trustee Java, second by Trustee Barton to approve the 2022 contract with Dennis P. Quinn/North Lakes Mechanical Consulting Services, Inc for Uniform Dwelling Code (UDC) permits and inspections. Motion passed unanimously.

Springlake Contractors Motion by President Kucera, second by Trustee Peer to approve pay request #6 for Springlake Contractors for Well #3 Water Manganese Removal project in the amount of \$17,100. Discussion was held. Trustee Janke asked about holding payment to Springlake until a timeline for completion is received. Trustee Barton agreed. Trustee Peer explained that there is a retainage amount being held until project completion. **Motion passed 5 to 2 with Trustees Janke and Barton voting against the motion.**

Bills Motion by Trustee Janke, second by Trustee Woody to approve payment of the bills as presented:

Checks #33973-34020	\$211,117.95
Payroll vouchers #V7610-V7646	\$33,229.00
ACH/EFTPS payments	\$43,828.57
Total	<u>\$288,175.52</u>

Motion passed unanimously.

VILLAGE BOARD WILL CONVENE INTO CLOSED SESSION to review yearly performance reviews of Police Chief, Director of Public Works and Clerk/Treasurer pursuant to Wis. Stats. 19.85 (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility." Motion by President Kucera, second by Trustee Peer to convene into closed session. Motion passed unanimously.

VILLAGE BOARD WILL RECONVENE INTO OPEN SESSION pursuant to Wis. Stats. 19.85 (2). Motion by Trustee Java, second by Trustee Barton to reconvene into open session. Motion passed unanimously.

Adjournment President Kucera adjourned the Village Board meeting at 7:20 p.m.

Sheila Meyer
Clerk/Treasurer