

May 15, 2017

## Board of Review Meeting

Village of Grantsburg

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The Regular Board met on Monday, May 15, 2017 at 4:00 p.m. at 316 S. Brad Street, Grantsburg, Wisconsin.

Present: Village President, Larry Ebersold and Trustees, Diane Barton; Greg Peer; Scott DeRocker; Gary "Goob" Coy, Caylin Muehlberg, Russell Stone.

Absent: None.

Others: Village Clerk, Patrice Bjorklund; Village Treasurer, Sheila Meyer; Public Works Director, Chris Bartlett; Roger Koski - Assessor and Gregg Westigaard, Inter-County Leader.

Confirmation of appropriate Board of Review and Open Meeting Notices was done.

Motion was made by Village President, Ebersold to nominate Trustee, Peer as Chairman of the Board of Review. Motion was seconded by Trustee, Muehlberg. **Carried.**

Motion was made by Village President, Ebersold to nominate Trustee, Barton as Vice-Chairman of the Board of Review. Motion was seconded by Trustee, Peer. **Carried.**

Verification was made that a member has met the mandatory training requirements. Clerk, Bjorklund took the training on May 5, 2017, therefore; the training requirements were satisfied.

Verification was made that the Village of Grantsburg has an ordinance for the confidentiality of income and expense information provided to the assessor per § 70.47(7)(af) Wis. Stats.

Filing and summary of Annual Assessment Report by the Assessor's Office was reviewed.

Receipt of the Assessment Roll by Clerk, Bjorklund was done from Roger Koski – Assessor.

Receive the Assessment Roll and sworn statements from the Clerk were performed.

Review the Assessment Roll and Perform Statutory Duties such as examine the roll, correct description or calculation errors, ad omitted property, and eliminate double assessed property was done.

Certification of all corrections of error per § 70.43, Wis. Stats were performed. There were no errors.

Verification with the assessor that open book changes are included in the assessment roll were reviewed.

No taxpayers were present to examine the assessment data; and no waivers for the 48-hour notice of intent to file an objection were presented.

Motion was made by Trustee, Barton; seconded by Trustee, DeRocker to adjourn the Board of Review Meeting. **Carried.**

Submitted by:

Patrice Bjorklund, Village Clerk  
May 15, 2017